



Lower Bullingham Parish Council Minutes
Held on Monday 3rd April 2017 at 7.30pm at The Forge- Holme Lacy Road

Present: Chairman Cllr Nigel Jones, Vice Chairman Peter Greenow,
Cllr Barbara Frankham, Cllr David Whurr, Cllr Andrew Fisher
In attendance Parish Clerk Kath Greenow.

1. Apologies for absence

Cllr N Barrow

2. To co-opt members to fill current vacancies

No co-option took place

3. To receive declaration of interest on agenda items

Cllr Greenow declared a non-pecuniary interest on agenda item 13. Finance clerk reimbursements of postage

4. To approve & sign minutes of The Parish Council Meeting held on 6th March 2017

It was **RESOLVED:** to approve & sign minutes of The Parish Council Meeting held on 6th March 2017

5. To note the resignation of Dave Bowzler and declare a Parish Council vacancy

The resignation of Cllr Dave Bowzler was noted and the clerk was instructed to declare a parish councillor vacancy to Herefordshire Council electoral services

Cllr Bowler's resignation was noted and the clerk was asked to contact Herefordshire Councils electoral services to declare the vacancy

6. Open Session:

6.1 To receive views of residents on parish matters

No members of the public present

7. Reports

7.1 Ward Cllrs report

No ward Cllrs report

7.2 Clerks report

The clerk reported that the lengthsman would be carrying out routine maintenance in the next few days in the parish

8. Lengthsman

8.1 To identify work to be carried out by lengthsman

It was **RESOLVED:** that the lengthsman attends to the grass cutting of the designated areas in the parish

8.2 To identify P3 work to be carried out by lengthsman

Footpaths strimming to be carried out on the footpaths as required.

9. Highways Issues

9.1 To consider road issues for reporting to Balfour Beatty

Hoarwithy road along the Green Crize is in a bad state and needs resurfacing. Clerk to

contact the locality officer to advise. Potholes still needing attention at Ridgehill area up to

the reservoir and along the road to Twyford, watery lane also is in need repair as it has a number of pot holes along it.

9.2 To consider commenting on Holme Lacy road signage review.

The report was noted. The PC had previously highlighted the issues with signage with Mark Pearce of the EZ and PG would liaise with him regarding the PC proposals for improved signage.

10. Planning

10.1 To note planning permission granted/refused by HFDC since last meeting.

10.2 To consider commenting on planning applications:

170727 4 Hampton Park road Hereford

No Comment

Description: Proposed single storey rear extension

10.3 170922 Rotherwas Service Station Holme Lacy Road

It was **RESOLVED**: to Support the application

Description: Provision of office in roof space of yet to be built sales building

10.4 170553- Until 1 Holme Lacy Road Industrial Estate Hereford

Description: Proposed over cladding to south elevation including new glass screen and windows and form new windows to west elevation.

It was **RESOLVED**: to Support the application

11. Community Asset Transfer

11.1 To consider applying to Herefordshire Council for a community asset transfer of open green space land at St Clare's Court.

It was **RESOLVED**: that the Clerk contacts Herefordshire council to apply for a community asset transfer of open green space land at St Clare's Court to the Parish Council.

12. Neighbourhood Plan

12.1 To note the inspectors report and consider the modifications and next steps required

The report was discussed and it was **RESOLVED**: to agree with the modifications

and **RESOLVED**: to proceed with the plan as per the decision document

13. Finance

13.1 To note bank balance bank balance noted as main account £61522.49

Community A/C £5072.00

13.2 It was **RESOLVED**: to pay

Lengthsman invoice for footpaths work £60.00

Clerk reimbursement postage £8.64

14. Pensions Regulator

14.1 To note compliance with Pension Regulator- staging date 1/04/2017

Noted

15. Correspondence

All correspondence received has been sent to Cllrs in their agenda packs

15.1 To consider correspondence from A Blake-

The correspondence was noted from A Blake. No further action required, as the PC didn't processed with the website renewal fee as the website she set up previously didn't meet the requirements the of the PC

15.2 To consider commenting on Code of Conduct Review from Herefordshire Council

It was **RESOLVED**: to make no comment

16. Matters raised for consideration for placing on the next meeting's agenda. (No discussion)

17. Next Meeting – Monday 8th May2017 – Annual Parish Meeting at 7pm followed by The Annual Parish Council Meeting at The Forge Holme Lacy Road

Signed

Dated.....

DRAFT