



Lower Bullingham Parish Council Minutes

Held on Monday 8th October 2018 at 7.30pm The Forge Holme Lacy Road

Present: Chairman Cllr Nigel Jones, Vice Chairman Cllr Peter Greenow, Cllr Nick Barrow, Cllr Malcolm Yapp, Cllr Andrew Fisher, Cllr Barbara Frankham & Cllr David Whurr

In attendance Parish Clerk Kath Greenow

1. Apologies

None

2. To receive declarations of interest on agenda items

Cllr Peter Greenow declared a Non-DPI on agenda item 12 clerk reimbursement

Cllr D Whurr Declared a Non-DPI on agenda item 1.2b

3. To co-opt members to fill current vacancies

No co – options took place

4. To approve & sign The Parish Council meeting minutes of 3rd September 2018

It was **RESOLVED:** to approve and sign the minutes of 3rd September 2018 as a true record of the meeting and the Chairman signed the minutes.

5. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council

(This period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items not on the agenda)

No Matters raised by members of the public as none in attendance

6.Reports

6.1 Ward Cllrs report

No ward Cllr present and no report

7 Lengthsman

7.1 To identify work to be carried out by lengthsman

The Clerk advised that she and the Chairman would be meeting the lengthsman on Wednesday to go through the identified work for him to carry out along Lower Bullingham Lane , Watery Lane, & Redbrook area, which consisted of verge cutting/strimming and attending to overgrown vegetation, and replace grips along the areas as required.

8.Footpaths

8.1 To identify Footpaths work to be carried out by lengthsman

No further footpaths work identified

8.2 To note modification order wildlife & country act 1981 -Addition of byways open to all traffic LOB11 Lower Bullingham.

The modification order made concerning Addition of byways open to all traffic LOB11 Lower Bullingham was noted.

9. Highway road issues

9.1 To consider Highways issues for reporting top Balfour Beatty/Herefordshire Council.

Cllr Yapp advised that several parishioners had complained about a litter bin which had been incorrectly sited, along Westbury Close. The litter bin had been removed a while ago from another location nearby.

The request from parishioners was that it was put back where it had been sited originally. The Clerk was asked to contact the locality steward to request it is relocated to its original place.

Pole hole at the top of the lane by the reservoir needs attending to. The Large pothole that had been filled recently at Twyford has reopened due to water damage and needs re filling

10. Community Asset Transfer

10.1 To receive an update on the community asset transfer -open space adjoining St Clare's Court and other areas and next steps as required

The clerk gave an update on the asset transfer.

It was **RESOLVED:** that the Clerk contacts the officer of Herefordshire Council dealing with the transfer to request that the trees are planted as per agreement with Geoff Hughes and to advise the officer that the replacement of the felled trees are a separate matter to the asset transfer. The Parish Council also requested that this need attending to a.s.a.p.

It was **RESOLVED:** to request that given the amount of time since the current trees on the land at St Clare's Court had had a tree survey carried out (2008) that Herefordshire Council carry out a tree survey and that the report is sent to the Parish Council.

It was **RESOLVED:** that Clerk seeks clarity on the protection of open green space as identified in the NDP from Kirkwells

It was **RESOLVED:** that the clerk seeks advice from the Parish Council's insurance provider relating to the asset transfer Land and the boundary wall

10.2.2 To consider quotes received from solicitors concerning asset transfer.

The clerk reported that to date only one verbal estimate had been given from a solicitor, this was not a valid quote and the Clerk advised she would be contacting solicitors to request a written quotation.

11. Planning

11.1 To note planning permission granted/ refused since last meeting

11.2 To consider commenting planning applications:

11.2a 183148 – Unit 2a Thorn Business Park Rotherwas, Hereford HR2 6JT

Description: proposed change of use to mixed use development for storage, distribution and veteran rehabilitation centre

It was **RESOLVED:** to SUPPORT the application

11.2b Planning Re-consultation - 181347 - Twyford Brook Barn, Twyford Common Road, Twyford, Herefordshire, HR2 8AD

Description: Outline application for the erection of dwelling and garage. Construction of new vehicular access and associated works

It was **RESOLVED:** to Object to the application and make the following comments to be submitted to Herefordshire Council.

Comments: The PC reiterate that they reiterate the comments made previously and we believe that the grade 11 listed building in close proximity to the proposed dwelling and garage

12. Finance

12.1 To note finance report

Finance report noted – Bank Balance as at 1/10/2018 £ 67036.74 main a/c community projects a/c £5072.70

A budget report had been circulated by the clerk and the it was noted that the budget is on track for this financial year.

12.2 To consider invoices for payment

It was RESOLVED: to pay

Clerks monthly salary as per schedule

Terry Griffiths Contracts- Lengthsman work invoice TGC0818 £227.00+ vat & invoice TGC0541 £227.00+vat

The Forge – room hire for pc meetings July & September £48.00+vat

Clerk reimbursement – postage £6.06

A4 Office products Ltd – ink cartridges £26.88+vat

RJ&JR Barrell contractors – verge cutting £420.00+vat

To note BACS remittance from Herefordshire Council - 2nd part of precept payment 2018/19 £6388.00
BACs remittance of 2nd part of precept payment 2018/19 £6388.00

13. Correspondence

13.1 To note letter from Herefordshire Council - Parish Council Elections -Thursday 2nd May 2019

Estimated costs to be re-charged to parishes.

The correspondence was noted

**14. Matters raised for consideration for placing on the next meeting’s agenda.
(No discussion)**

15. Next Meeting– Monday 5th November 2018 at 7.30pm The Forge

Signed

Nigel Jones Chairman

Dated