



**Lower Bullingham Parish Council Minutes- Monday 3rd December 2018
7.30pm at The Forge Holme Lacy Road**

Present: Chairman Cllr Nigel Jones, Cllr Pete Greenow Cllr Nick Barrow, Cllr Malcolm Yapp, Cllr Barbara Frankham, Cllr Andrew Fisher, & Cllr David Whurr

In attendance Parish Clerk Kath Greenow ,6 Parishioners and Ward Cllr David Summers

1. Apologies

None

2. To receive declarations of interest on agenda items

Cllr Pete Greenow declared a DPI on agenda item 13 – Clerks salary and agenda item 16 Clerks appraisal

3. To co-opt members to fill current vacancies

Darren Smith was co-opted as a Parish Councillor. Cllr Smith signed declaration of acceptance of office form and would send his declaration of interest form into Herefordshire Council's Elections office as required

4. To approve & sign The Parish Council meeting minutes of 5th November 2018

It was **RESOLVED:** to approve & sign The Parish Council meeting minutes of 5th November 2018. The Chairman signed the minutes

5. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council

(This period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items not on the agenda)

Parishioners in attendance at the meeting outlined their concerns regarding planning application 181347 which would be going to Herefordshire Council's Planning Committee for a decision. Parishioners asked if the Parish council would be represented at the committee meeting.

At this point in the meeting the Chairman brought forward agenda item 12.3

12.3 To consider appointing a Cllr to attend forthcoming planning committee meeting concerning planning consultation: 181347 Twyford Brook Barn Twyford Common Road Twyford Herefordshire
It was **RESOLVED:** That Cllr David Whurr or Cllr Andrew Fisher would attend and speak on behalf of the Parish Council outlining the Parish Council's concerns and reiterating the council's objections to the application

6. Reports

6.1 Ward Cllrs report

The ward Cllr informed Cllrs that a South Wye Group had been formed consisting of Ward Cllrs in the South Wye area. He gave an update on the Phase 2 project on Holme Lacy Road, as well as the disposal of land at Rotherwas.

7 Lengthsman

7.1 To identify work to be carried out by lengthsman

There was still some outstanding work to be carried out by the lengthsman in the parish. Erection of a mirror near the junction up to Ridge hill, and some ditching work in the parish.

Further work identified was identified as: Grips were required along the left-hand side at Ridge hill from South Bank.

Cllr Fisher reported that there were some overhanging branches on to the highway near Sunnyside.

It was **RESOLVED**: that Cllr Fisher would speak with the landowner to ask that they are cut back

8. Footpaths

8.1 To identify Footpaths work to be carried out by lengthsman

The footpath at Dinedor Wood needed some attention as it had several fallen trees across it, which needed attending to.

It was **RESOLVED**: that the Clerk writes to the landowner to advise them of their obligation concerning the footpath

9. Highway road issues

9.1 To consider Highways issues for reporting top Balfour Beatty/Herefordshire Council.

Pots holes needing attention by Balfour Beatty: Lower Bullingham Lane

10. Open Green Space at St Clare's Court

10.1 To receive a report on the planting of trees by Herefordshire Council contractor Balfour Beatty. The Clerk reported that the trees had been replanted as agreed by Herefordshire Council in 2016. The Clerk advised that she had had been contacted by a number of parishioners to thank the PARISH Council them for their efforts in getting the trees replanted and they looked forward to seeing them flourish and blossom in the spring and for many years to come.

11. Community Asset Transfer

11.1 To receive an update on the community asset transfer -open space adjoining St Clare's Court and next steps

The Clerk advised that HALC had a recommended Kidwells Solicitors concerning the asset transfer.

It was **RESOLVED**: that the Clerk contacts Kidwells with a view to a meeting between them and The Clerk & Chairman to discuss the asset transfer

12. Planning

12.1 To receive a report on meeting with Herefordshire Council planning officer & Bloor Homes representative concerning southern Urban Expansion Area in the parish.

The Clerk reported that The Chairman, Cllr Barrow and she had meet with Herefordshire Council planning officer & Bloor Homes representative concerning Southern Urban Expansion Area in the parish. Cllrs raised concerns regarding flooding that already occurred in the parish at Watery Lane and Lower Bullingham Lane.

12.2 To consider commenting planning application: 183059 South Bank House Ridgehill Hereford
Description: Demolish existing conservatory. Proposed single story extensions, one with terrace over

It was **RESOLVED**: to Support the application

13. Finance

13.1 To note finance report

The finance report was noted

13.2 To consider budget for 2019/20

It was **RESOLVED**: to set the budget and precept for 2019/20 as £12000.00

13.3 To consider invoices for payment

It was **RESOLVED**: to pay the following invoices

Clerks monthly salary as per schedule

Terry Griffiths – Lengthsman Invoices TGC0400 £225.00+vat, TGC 0568 £452.00+vat
A4 Office Products -ink cartridges 329.06+vat

14. Correspondence

14.1 Stakeholder Group – next Meeting
Noted as 9/01/2018 5.30pm at HARC

15. Matters raised for consideration for placing on the next meeting's agenda.

(No discussion)

To pass a resolution to exclude the public and press due to an employment matter to be discussed

A resolution was passed to exclude the public and press due to an employment matter to be discussed

The Clerk and Cllr Pete Greenow left the room whilst this matter was discussed

16. Clerks appraisal

It was **RESOLVED:** to approve a PayScale increase to SCP 28 as per NALC New pay scales for April 2019

17. Next Meeting– Monday 7th January 2019 at 7.30pm The Forge