



Lower Bullingham Parish Council Minutes
Held on Monday 4th September 2017 at 7.30pm at The Forge- Holme Lacy Road

Present: Chairman Cllr Nigel Jones, Vice Chairman Peter Greenow, Cllr N Barrow,
Cllr David Whurr, Cllr Andrew Fisher & Cllr N Barrow
In attendance Parish Clerk Kath Greenow, & 1 parishioner

1. Apologies for absence

Cllr Barbara Frankham

2. To receive declaration of interest on agenda items

Cllr P Greenow declared a non-pecuniary interest on agenda item 14.2 Clerks reimbursement for postage

3. To co-opt members to fill current vacancies

No co option took place

4. To agree and sign the minutes of The Parish Council meeting held on 17/7/2017

It was **RESOLVED:** to agree and sign the minutes of The Parish Council meeting held on 17/7/2017

5. To agree and sign the extra ordinary minutes of The Parish Council meeting held on 21/08/2017

It was **RESOLVED:** to agree and sign the extra ordinary minutes of The Parish Council meeting held on 21/08/2017

6. Open Session:

6.1 To receive views of residents on parish matters

A parishioner present raised concerns over the rubbish left on the relief road and safety issues near the railway line near the bridge by the sewage works.

The clerk was asked to report these matters to the locality officer for Balfour Beatty and the railways network

6.2 Ward Cllrs report

No ward Cllr present

7. Lengthsman

7.1 To identify work to be carried out by lengthsman

Continuation of strimming of designated areas in the parish, cut back vegetation at Redbrook bridge and expose the white railings which have become overgrown with vegetation, cut back hedge at Redbrook near the bridge to improve highway visibility for road users. Salt bins to be attended to and topped up with salt stored by the lengthsman as required.

Grass cutting had been dumped in the verge/ditch at Redbrook, which needed to be addressed. Clerk to write to the homeowner to request that no further grass cuttings are to be dumped on the verge/ditch.

Clerk to action

8. Footpaths

8.1 To identify P3 work to be carried out by lengthsman LOB5 Gate has been damaged by hedge cutter and needs to be fixed. LOB2 footpath needs vegetation cutting back.

8.2 To receive a report consider footpaths walk signage in the parish Cllr Whurr
Deferred to next meeting

9. Highways Issues

9.1 To consider road issues for reporting to Balfour Beatty

The clerk reported that the letter had been sent to Richard Ball as agreed outlining the Parish Councils request relating to Holme Lacy Road Improvements.

Mr Ball had acknowledged the letter and the Clerk read out the response from him.

Mr Ball indicated that the request would be considered as part of the South Wye Transport Package. The Parish Council **DID NOT** want the Holme Lacy road improvements request incorporated into the South Wye Transport Package. It is part of the improvement scheme that was still outstanding from the planning permission given for the Rotherwas Relief road some years ago and which had not been fully implemented as far as the Parish council were concerned. Clerk to continue to work with Herefordshire Council to resolve the matter. Signage issues at junction leading up to Ridgehill were discussed as it was concerned that the junction needed some improvements as there had been several accidents at this location.

It was **RESOLVED:** that the Clerk contacts Balfour Beatty locality officer to discuss the matter and report back at the meet meeting

10. Planning

10.1 To note planning permission granted/refused by HFDC since last meeting.
none

10.2 To consider commenting on planning application 172861-Rotherwas Service Station, Holme Lacy Road, Hereford HR2 6BQ

Description: Proposed variation of conditions 2&3 of permission 170922 (Provision of office in roof space yet to be built sales building) to allow larger office space and a change from brick to composite panel cladding

It was **RESOLVED:** to Support the application

11. Community Asset Transfer

11.1 To receive and update on the community asset transfer of open green space land at St Clare's Court and consider type of trees to be planted to replace those felled.

No further update on C.A.T.

Discussion took place over the type of trees to be planted to replace those felled.

It was **RESOLVED:** to have 2x Cherry Laurel (evergreen cherry), 2x Kouse dogwood
2x flowering Almond. Herefordshire Council would supply and plant the trees as previously agreed.

Clerk to action

12. Health & Safety policy

12.1 To consider draft health and safety policy for adoption

It was **RESOLVED:** to adopted the health and safety policy

13. Risk Assessment

13.1 To consider updated draft Risk Assessment

It was **RESOLVED:** to agree the updated risk assessment

14. Finance

14.1 To note bank balance Main account noted as £31,572.06

Community projects account £5072.70

Ring fenced reserves account £31,873.38

14.2 To consider payments to:

It was **RESOLVED:** to pay

Terry Griffiths contracts (lengthsman) invoice TGC0132 £227.00 +VAT

RJ & JR Barrell contractors invoice 0029 for verge and hedgerow cutting £504.00+VAT

Border Office Supplies & Systems invoice 00110382 Office 365 Business premium
£129.00+VAT

Clerk reimbursement for postage £14.52

15. Employment

15.1 To consider clerks annual review.

Clerks annual review to be carried out by Chairman & Cllr N Barrow

16. Correspondence

All correspondence received has been sent to Cllrs in their agenda packs

Correspondence noted

17. Matters raised for consideration for placing on the next meeting's agenda. (No discussion)

None raised

18 Next Scheduled Parish Council meeting Monday 2nd October 2017 at The Forge 7.30pm

Signed
N. Jones - Chairman

Dated *02/10/2017*