



Lower Bullingham Parish Council Minutes
Held on Monday 17th July 2017 at 7.30pm at The Forge- Holme Lacy Road

Present: Chairman Cllr Nigel Jones, Vice Chairman Peter Greenow, Cllr N Barrow, Cllr David Whurr, Cllr Andrew Fisher & Cllr Barbara Frankham
In attendance Parish Clerk Kath Greenow, Ward Cllr D Summers & 2 parishioners

1. Apologies for absence

Cllr N Barrow

2. To receive declaration of interest on agenda items

Cllr P Greenow declared a non-pecuniary interest on agenda item 14.2 Clerks reimbursement of ink cartridges

3. To agree and sign the minutes of The Parish Council meeting held on 5/6/2017

It was **RESOLVED:** to agree and sign The Parish Council meeting held on 5/6/2017

4. To agree and sign the Extra Ordinary Minutes of The Parish Council meeting held on 21/06/2017

It was **RESOLVED:** to agree and sign the Minutes of the Extra Ordinary Parish Council meeting held on 21/06/2017

5. Open Session:

5.1 To receive views of residents on parish matters

A parishioner raised concerns with regard to the overgrown hedge and tree branches by the Black and White house near the phone box on Holme Lacy road and the overgrown hedgerow from the railway bridge towards Watery Lane & St Clare's Court also overhanging hedgerow blocking signage from Goodwin Way to the railway bridge

5.2 Ward Cllrs report

The ward Cllr reported that he had had a meeting with Geoff Hughes, Enterprise Zone and Balfour Beatty on matters relating to Holme Lacy road.

6. Reports

6.1 EZ Stakeholder Group Report PG

Cllr Greenow gave a report on the recent EZ Stakeholder group meeting on 14/06/2017

A capital bid for the Hereford University City Transport Package of up to £5m from the National Productivity Investment Fund was currently being prepared. The key focus of this funding would be improving connectivity.

The primary concern for the EZ was maximising travel and clear signage from the city centre to the EZ, and the route from South Wye to the EZ. This would become more important when the Shell Store and new university buildings become operational.

Cllr Greenow & Cllr Duncan Green of Dinedor Parish Council gave examples of possible cycling/walking routes which could be utilised as additional routes. Both were also keen to stress the importance of a cycleway from Holme Lacy to Rotherwas.

3 cameras have been installed at the 3 entrances to the Estate and the EZ were looking to access the information via mobile phone or computer. The EZ had agreed to provide funding for this and would enable the cameras to be monitored 24/7. Signs were also being erected at each camera location to raise awareness that cameras were in use. Lower Bullingham requested to be kept informed of the progress on this project and may be able to assist with a contribution towards the costs.

The Clerk advised Cllrs that if a request for a contribution was made by the EZ then this would need to be in the form of a grant application as per the grants policy of the Parish Council .

6.2 Clerks report

Nothing to report

7. To consider request from The Enterprize Zone for additional cycle routes

It was **RESOLVED** make a request to the EZ for a cycle route leading from the back of The Forge along to the Old Toll road to Puston Chip Shop

8. Lengthsman

8.1 To identify work to be carried out by lengthsman

It was **RESOLVED**: that the lengthsman continue with the grass cutting of the designated areas in the parish.

A comment was made by Cllrs concerning the state of overgrown grass on the frontage of The Herefordshire Council's Achieve Offices and the Clerk was asked to contact Balfour Beatty to complain about it.

8.2 To consider verge cutting in the parish during July / August

It was **RESOLVED**: to accept the quote from R. J Barrell contractors to carry out verge cutting and the cutting back of over grown hedgerows in the parish on the grounds of highway safety. Work to be carried out on the unclassified roads & C roads in the parish of Lower Bullingham during August. **Clerk to action**

9. Footpaths

9.1 To identify P3 work to be carried out by lengthsman

Damaged gate at LOB4 near the concreted bridge.

It was **RESOLVED**: that the Clerk was asked to contact the landowner and request that the gate is attended too. **Clerk to action**

9.2 To consider footpaths walk signage in the parish

It was **RESOLVED**: that Cllr Whurr would talk to Dinedor footpaths officer about footpaths walk signage **Cllr Whurr to action**

10. Highways Issues

10.1 To consider road issues for reporting to Balfour Beatty

It was **RESOLVED**: That the Clerk contacts Balfour Beatty locality officer to request that the Road at Ridgehill from the phone box to the top of Ridgehill and along The Green Crize is resurfaced due to the poor state of both roads **Clerk to action**

11. Planning

11.1 To note planning permission granted/refused by HFDC since last meeting.

None

11.2 To consider commenting on planning applications

172088- Unit12a Thorn Business Park Rotherwas Hereford HR2 6JT

Proposed change of use of storage unit (B8) to a cross fit gym(D2)

It was **RESOLVED**: to SUPPORT the application

12. Community Asset Transfer

12.1 To receive and update on the community asset transfer of open green space land at St Clare's Court.

It was **RESOLVED**: to progress with the community asset transfer of open green space at St Clares court and that the Chairman, Cllr Whurr & The Clerk meet with Geoff Hughes of Herefordshire Council too progress the asset transfer and discuss the planting of new trees to replace the ones that were removed.

13. Neighbourhood Plan

13.1 To receive a report on LBPCNDP referendum results and next steps

The NDP had passed the referendum and it is awaiting adoption by Herefordshire Council which is due in the next month.

14. Finance

14.1 To note bank balance

Bank balances noted as £64988.56

Community Projects account £5072.70

14.2 To consider payments to:

It was **RESOLVED** to pay the following invoices/ reimbursements

T Griffiths lengthsmen man work carried out in June Invoice TGC 0066 £227.00 + vat

T Griffiths lengthsmen man work carried out in July Invoice TGC0097 £227.00+vat

Wildfire Ltd – Room Hire at The Forge 01/04/2016-31/03/2017 £220.00+vat

Wildfire Ltd – Room Hire at The Forge 1 meeting in May & 2 meetings in June £60.00+vat

Clerk reimbursement for ink cartridges £24.00

15. Correspondence

All correspondence received has been sent to Cllrs in their agenda packs

15.1 To consider letter from a landowner concerning The Application for Definitive Map Modification Order

It was **RESOLVED**: to support the landowners letter stating that they object to the application made by Mr D.O.Morgan relating to the Application for Definitive Map Modification Order For Addition of Byway open to all traffic in the Parishes of Callow, Grafton & Lower Bullingham

15.2 To consider a letter received from a parishioner concerning Road Safety - Holme Lacy road

The Clerk reported that she had contacted the Balfour Beatty locality officer concerning the issues highlighted in the letter which were: The public footpath at the back of freedom Church. A request for new signage at St Vincent's close and concern about a manhole cover opposite Owen Pell. The locality officer had responded to the clerk on the matters raised by the parishioner and she had responded to the parishioner accordingly which was noted

15.3 To note correspondence concerning Hereford Area Plan.

Communication from Sam Banks had been sent to the clerk relating to the Hereford Area Plan and representation from Lower Bullingham onto the steering group as The Hereford Plan had part of Lower Bullingham Parish incorporated to, which was unbeknown to the Parish Council.

It was **RESOLVED**: to appoint Cllr Frankham as the PC rep to the HAP steering group
15.4 To note newsletter from West Mercia Police -South Wye Safer Neighbourhood Team
Noted

15.5 To note complaint received from parishioner concerning use of motor cycles along
greenway near Goodwin Way

The Clerk reported that she had sent the complaint onto the local policing team to deal
with.

**16. Matters raised for consideration for placing on the next meeting's agenda. (No
discussion)**

**17 Next Scheduled Parish Council meeting Monday 4th September 2017 at The Forge
7.30pm**

Signed

N. Jones - Chairman

Dated

4/09/2017