



Lower Bullingham Parish Council Minutes
Held on Monday 2nd October 2017 at 7.30pm at The Forge- Holme Lacy Road

Present: Chairman Cllr Nigel Jones, Vice Chairman Peter Greenow, Cllr N Barrow,
Cllr David Whurr, Cllr Andrew Fisher Cllr Barbara Frankham
In attendance Parish Clerk Kath Greenow, & 2 parishioners

1. Apologies for absence

None

2. To receive declaration of interest on agenda items

None declared

3. To co-opt members to fill current vacancies

Mr Malcolm Yapp was co-opted as a Parish Councillor.

Acceptance of office form and notice of registerable interest forms were completed by Cllr Yapp

4. To agree and sign the minutes of The Parish Council meeting held on 4/09/2017

It was **RESOLVED:** to agree and sign the minutes of The Parish Council meeting held on 4/09/2017

5.1 To receive views of residents on parish matters

A parishioner complained about the amount of leaves on the pavements near Windsor road and Junction of Holme Lacy Road, drain cover needs repair along St Clares Court. The lights on the footpath near the new footbridge at Rotherwas have been vandalised and need repairing or replacing.

Litter is a problem on the relief road and needs Balfour Beatty to attend to it.

7.2 Ward Cllrs report

6. Lengthsman

6.1 To identify work to be carried out by lengthsman

No further work identified for the lengthsman at present

7. Footpaths

7.1 To identify P3 work to be carried out by lengthsman

Work identified at a previous Parish Council meeting still needs attending to by the landowner concerned. Clerk to contact Balfour Beatty to advise

7.2 To receive a report consider footpaths walk signage in the parish Cllr Whurr

Deferred til spring 2018

8. Community project

8.1 To consider community litter pick / clean-up of the parish

It was **RESOLVED:** to arrange for a community litter pick to take place in Lower Bullingham Parish on 11/11/2017. 10am – 1pm – volunteers required and those interested would need to contact the Parish Clerk. Meeting place for the start of the litter pick would be The Forge, who would also be participating as volunteers in the litter picking. Balfour Beatty would supply litter picking kits. The Forge had agreed to put on tea & coffee and light

refreshments after the litter pick. Information on the litter pick to go on the Parish Council notice boards and the website

9. Highways Issues

9.1 To consider road issues for reporting to Balfour Beatty

Pot holes still in need of repair along Ridgehill near the reservoir.

Twyford Road from Brook farm is in a poor state and needs some highways work carried out on it.

9.2 To receive an update on a meeting with Balfour Beatty locality Officer regarding Ridgehill junction and Redbrook hedgerow issues

The Clerk had met with the locality office to request that the Give Way signage at Ridge hill junction with Hoarwithy road is changed to a Stop sign as it is a dangerous junction and there have been a number of accidents at this location over the last few years,

The locality steward said that the PC could put in a request for signage change but he didn't think it would happen as there was no money available.

Also discussed was the ongoing issue at Redbrook (humped back bridge) with regard to the over grown boughs and tree branches that are encroaching onto the highway, causing a highway safety hazard to the local bus service route, motorists, cyclists, horse riders and walkers.

Concerning the over grown boughs and branches at Redbrook this would be the landowner's responsibility to deal with.

It was **RESOLVED**: that the clerk writes to the landowner(s) concerned to ask that the overgrown boughs and branches are cut back and to highlight the highways safety issues that the overgrown and encroaching boughs and branches are causing. Locality steward from Balfour Beatty to be notified of the letter when its sent and that if the boughs are not attended to within 14 days of the letter then enforcement needs to be taken against the landowner by Balfour Beatty to ensure that the boughs and branches are cut back.

10. Holme Lacy road

10.1 To receive an update on requests made to regarding Holme Lacy Traffic Calming.

No further update available.

10.2 To consider SIDs programme for Holme Lacy Road

It was **RESOLVED**: to apply for a speed survey to be carried out on Holme Lacy road with in Lower Bullingham parish by Balfour Beatty at a cost of £445.00 +vat

11. Policing in the parish

11.1 To consider contacting the local crime commissioner regarding lack of enforcement of 7.5 weight tonne limit at Rotherwas by West Mercia local police

It was **RESOLVED**: that the Clerk writes to The Crime Commissioner concerning the lack of enforcement of 7.5 weight tonne limit at Rotherwas by West Mercia local police

At this point in the meeting Cllr Frankham reported on the Hereford Area Plan meeting she had attended as the PC rep. She had informed the HAP group that Holme Lacy road was in a poor state of repair and needed resurfacing

12. Planning

12.1 To note planning permission granted/refused by HFDC since last meeting.

None

12.2 To consider commenting on planning applications received

None

13. Community Asset Transfer

13.1 To receive and update on the community asset transfer of open green space land at St Clare's Court

No further information available

14. Finance

14.1 To note bank balance

£34,423.16 Main a/c

£31,873.38 reserves (ringfenced)

£5072.70 Community Projects a/c

14.2 To consider budget report 2017/18

The budget report was noted and on track for this financial year.

It was **RESOLVED** to Pay:

14.3 To consider payments to:

Terry Griffiths contracts (lengthsman) invoice TGC 149 £227.00+vat & invoice TGC 171

£227.00 + vat

The Forge hall hire £24.00 +vat

14.5 To note conclusion of external audit for 2016/17

The external auditors report was noted. One action item from the report was to ensure that VAT payable on invoices to be paid are minuted in future.

15. Correspondence

All correspondence received has been sent to Cllrs in their agenda packs

Letter from Bill Wiggin MP re coffee morning for Parish Councillors event

Correspondence noted

16. Matters raised for consideration for placing on the next meeting's agenda. (No discussion)

17 Next Scheduled Parish Council meeting Monday 6th November 2017 at The Forge 7.30pm

Signed.....

N. Jones – Chairman

Dated.....