



Lower Bullingham Parish Council Minutes
Held on Monday 2nd July 2018 at 7.30pm at The Forge- Holme Lacy Road

Present: Chairman Cllr Nigel Jones, Cllr Nick Barrow
Cllr Andrew Fisher, Cllr Barbara Frankham, Cllr David Whurr

In attendance Parish Clerk Kath Greenow, Ward Cllr David Summers

1. Apologies

Apologies accepted from Cllr Pete Greenow & Cllr Malcolm Yapp

2. To receive declarations of interest on agenda items

None declared

3. To co-opt members to fill current vacancies

No co options took place as no candidates had come forward

4. To agree & sign The Parish Council meeting minutes of 4th June 2018

It was **RESOLVED:** to agree & sign The Parish Council meeting minutes of 4th June 2018

5. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council

(This period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items not on the agenda)

No members of the public in attendance

6.Reports

61Ward Cllrs report

The ward Cllr reported he had meet with EZ members concerning the sale of land at Chapel Road The ward Cllr advised that the land at Chapel road would be sold via tender process. A meeting had taken place with the police concerning mini mokes using the cycle way at Rotherwas. Cllr Yapp had also attended the meeting. It was understood that signs have been put up by police concerning mini mokes using the cycleway.

7 Lengthsman

7.1 To consider costings from Balfour Beatty for road closure notice to carry out ditching work on the U71009

It was **RESOLVED:** that the clerk obtains a breakdown of the cost given to the Parish Council for a temporary road closure on the U71009

7.3 To identify work to be carried out by Lengthsman

Continuation of strimming of the designated areas in the parish

7.4 To identify Footpaths work to be carried out by Lengthsman

It was **RESOLVED:** to request that the lengthsman attends to clearing the footpaths at LB9&10

8.Highway road issues

8.1 To consider Highways issues for reporting top Balfour Beatty/Herefordshire Council

Potholes at Twyford need attending to.

It was **RESOLVED:** that the clerk contacts Balfour Beatty to ask to if a hand rail can be put in by the white bollards off lower Bullingham Lane to assist members of the public walking down the slop onto Lower Bullingham Lane

8.2 To consider verge cutting throughout the parish in July/August

It was **RESOLVED**: to ask contractors R.J. Barrell to undertake cutting of the verges throughout the parish during end of July beginning of August.

9. Community Asset Transfer

9.1 To receive an update on the community asset transfer -open space adjoining St Clare's Court and next steps as required.

No update available. The Parish Clerk will chase up response from Herefordshire Council.

10. Planning

10.1 To note planning permission granted/ refused since last meeting

None

11. Finance

11.1 To note finance report

The finance report was noted as bank balance £ £65,692.53 of which £ 31,873.38 were ring fenced reserves, and £5,072.70 were for community project reserves

11.7 To consider invoices for payment

Clerks monthly salary as per schedule as per

It was **RESOLVED**: to pay clerk salary for June as per scheduled payments

It was **RESOLVED**: to pay the following invoices

Terry Griffiths Contracts Lengthsman work- invoice TGC042 £225.00+ VAT £45.00

A4 Office Products- invoice 190421 £26.88+vat £5.38

12. Correspondence

12.1 To consider parishioners letter requesting that the footpath along the back of Goodwin Way towards the back of Freedom Church is cut back

It was **RESOLVED** that the footpaths work required is allocated to the parish lengthsman to carry out when he is next attending to footpaths work in the parish.

12.2 All correspondence received has been sent to Cllrs in their agenda packs or emailed as appropriate
All correspondence received was noted

A parish walk was scheduled for Monday 6th August at 7pm meeting at The Forge

13. Matters raised for consideration for placing on the next meeting's agenda. (No discussion)

Parish Projects

14. Next Meeting– Monday 3rd September 2018 at 7.30pm meeting at The Forge

Signed

Nigel Jones

Chairman

Dated: 3/09/2018