



Lower Bullingham Parish Council Minutes
Held on Monday 3rd September 2018 at 7.30pm at The Forge- Holme Lacy Road

Present: Chairman Cllr Nigel Jones, Cllr Nick Barrow, Cllr Malcolm Yapp, Cllr Andrew Fisher, Cllr Barbara Frankham & Cllr David Whurr

In attendance Parish Clerk Kath Greenow, Ward Cllr David Summers & Sergeant Gareth King (West Mercia Police)

1. Apologies

Apologies accepted from Cllr Pete Greenow

2. To receive declarations of interest on agenda items

None declared

3. To co-opt members to fill current vacancies

No co options

4. To approve & sign The Parish Council meeting minutes of 2nd July 2018

It was **RESOLVED:** to agree and sign the minutes of 2nd July 2018

5. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council

(This period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items not on the agenda)

No matters raised as no public present

Sergeant Gareth King of South Wye policing outlined his proposals relating to the matter of mini mokes and motor bikes using the greenway unlawfully. The proposal consisted of putting up barriers to create bottlenecks at various locations on the greenway which would stop motor bikes and mini mokes using it. Gareth had spoken to Mark Pearce of EZ about the proposals. No costings for the proposals had been done.

The Parish Council were of the view that this was a matter that should the cost of the proposed barriers should be met by Herefordshire Council and The Enterprise Board. The Parish Council had made comments on the Greenway concerning motor bikes, lighting etc when it was in the process of being built, but their comments were not taken into consideration.

Cllrs raised the ongoing issue of the 7.5 tonne weight limit at Rotherwas Railway bridge which needs enforcing by the police. Gareth asked if the Parish Clerk could send him correspondence concerning the 7.5 weight limit they had reported to his predecessor

The matter of graffiti along the Greenway and the foot bridge was also raised by Cllrs and it was suggested that instead of Balfour Beatty having to clean the graffiti off that this could be done via the community payback scheme

6. Reports

61 Ward Cllrs report

Ward Cllr reported that he would be meeting with Richard Ball regarding Holme Lacy road traffic calming

7 Lengthsman

7.1 To identify work to be carried out by lengthsman

Work identified as: continuation of strimming of the designated areas

7.2 To identify Footpaths work to be carried out by lengthsman

No footpaths work identified

8.Highway road issues

8.1 To consider Highways issues for reporting top Balfour Beatty/Herefordshire Council

Fence down past the Garage at Rotherwas needs attending too.

8.2 To consider responding to HFDC review highway maintenance -pot hole repairs

It was **RESOLVED**: to respond to HFDC review highway maintenance -pot hole repairs.

The Parish Council are of the view that pot hole repairs are substandard and rather than do a temporary fix of the pot holes they need to be cleaned out, filled and the edges of the pothole sealed, which is not what is currently happening. Once repaired they should be inspected by the locality steward.

The state of B, C&U roads are in a very poor condition and some roads need resurfacing, e.g.

Hoarwithy road from Green Crize up to Blue Bowl and also from junction of Hoarwithy road leading up to Ridgehill and Twyford.

9.Community Asset Transfer

9.1 To receive an update on the community asset transfer -open space adjoining St Clare's Court and other areas and next steps as required

The clerk reported on the lack of progress on the asset transfer by Herefordshire Council and she had requested that a tree survey is carried on the land at St Clare's court as the last survey HFDC had done was a long time ago and it was considered out of date.

regarding the replanting of the trees on the land the clerk advised that she had asked that this is attended to a.s.a.p. as it is not strictly part of the asset transfer.

9.2 To consider obtaining quotes from solicitors concerning asset transfer.

It was **RESOLVED**: to engage the service of A. Vaughan & Co, and it was delegated to the clerk to obtain legal advise on the areas that the HFDC had also offered to the PC in addition to the land at St Clare's Court .

10. Planning

10.1 To note planning permission granted/ refused since last meeting

None

101a To consider sending a letter to HFDC planning concerning the Southern Urban Expansion area

It was **RESOLVED**: that a letter is sent to the planning officer outlining the Parish Council concerns about flood risk and the provision of community facilities & affordable housing.

10.2 To consider commenting on Hereford Area Plan -Housing and Employment site options

It was **RESOLVED**: to comment on the Hereford Area Plan -Housing and Employment site options as; The Parish Council have an adopted NDP which the Hereford Area Plan must comply with concerning the area relating to lower Bullingham

11. Finance

11.1 To note finance report and budget report

The finance report was noted as £ 69,1704.14

The budget report was considered and was on track for this financial year

11.2 To consider invoices for payment

It was **RESOLVED**: to pay

Clerks monthly salary as per schedule

Terry Griffiths Contracts- P3 work invoice TGC0473 £80.00+ vat

Terry Griffiths Contracts- Lengthsman work invoice TGC446 £307.00+ vat

TGC0472 £260.00+VAT

HALC – Internal Audit fee AND Training – Audit answers £180.00+vat
The Forge – room hire for pc meetings April, May, June £60.00+vat
Clerk reimbursement – postage £16.08

12. Correspondence

12.1 To consider invitation from Cllr Johnathan Lester – Leader of the council - Parish Council summit meeting 17/10/2018

The clerk advised she would be attending The Chairman would also attend.

12.2 HALC Information corner

**13. Matters raised for consideration for placing on the next meeting’s agenda.
(No discussion)**

Risk assessment review

14. Next Meeting– Monday 8th October 2018 at 7.30pm The Forge

Signed

Nigel Jones Chairman

Dated