



**Lower Bullingham Parish Council Minutes- Monday 4<sup>th</sup> March 2019  
7.30pm at The Forge Holme Lacy Road**

**Present:** Chairman Cllr Nigel Jones, Cllr Nick Barrow, Cllr Malcolm Yapp, Cllr Andrew Fisher, Cllr David Whurr & Cllr Darren Smith

In attendance Parish Clerk Kath Greenow, Ward Cllr David Summers and 1 parishioner

**1. Apologies**

Cllr Barbara Frankham & Cllr Pete Greenow

**2. To receive declarations of interest on agenda items**

None Declared

**3. To approve & sign The Parish Council meeting minutes of 4<sup>th</sup> February 2019**

It was **RESOLVED:** to approve and sign the Parish Council Minutes of 4<sup>th</sup> February 2019

**4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council**

**(This period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items not on the agenda)**

The Parishioner present informed Cllrs of the following

The grit bin lid on Warwick road is missing.

Large Industrial bins located at some private properties along Warwick road/Hever road, the Concern was that they were for business use. The clerk was asked to contact Herefordshire Council about the matter raised.

Winsor road adjoining St Claire's Court & Warwick road -Parking issues with several vehicles being parked on the road and causing an obstruction at the bottom are of Lower Bullingham lane leading up to Green Crize.

**5. Reports**

**5.1 Ward Cllrs report**

The ward Cllr reported on the recent Holme Lacy Road Active Travel Improvements. He was of the understanding that there would be a test phases regarding the proposed traffic lights at Rotherwas railway bridge. He also advised the Parish Council that he has asked Network rail to provide him with a structure report on the railway bridge.

**6 Lengthsman**

**6.1 To identify work to be carried out by lengthsman**

It was **RESOLVED:** that the lengthsman attend to the grit bin at Goodwin Way and Warwick road. The road mirror has still not been sited opposite the junction at the bottom of Ridgehill. The Clerk was asked to contact the lengthsman about the siting of the mirror

**7. Footpaths**

**7.1 To identify Footpaths work to be carried out by lengthsman**

It was **RESOLVED:** that the lengthsman attend to finger posts that have broken and that he carries out some maintenance on the footpaths in the parish as required.

## 8.Highway road issues

8.1 To consider Highways issues for reporting top Balfour Beatty/Herefordshire

It was **RESOLVED**: that the clerk contact B/B regarding process for requesting a TRO (Traffic Regulation Order) at the bottom end of Lower Bullingham Lane by the gated area & junction leading up to Green Crize

## 9.Holme Lacy Road

9.1 To consider responding to the Holme Lacy Road Active Travel Improvements proposal

Cllr Yapp had attended a meeting at Balfour Beatty on the proposal and raised concerns on the proposals relating to enforcement of 7.5 weight limit.

It was **RESOLVED**: to respond to the proposal and ask for clarity on the type of pedestrian crossing proposed at the Wye Inn, the signage relating to the 7.5 weight restriction has not been addressed in the proposal. What measures will be put in place to ensure that the traffic is not increased along Watery Lane. The question also raised was what will happen if over 7.5 weight lorries come Holme Lacy road and the traffic light were installed at the railway bridge, how would they turn round as they would be unable to go under the bridge, again this would require clear signage to advise HGV's that there is **No Access** to Rotherwas Industrial Estate via Holme Lacy Road .

The Clerk was asked to request a copy of the proposed plans that were shown at the B/B meeting as the proposal document sent to the PC is not clearly showing all that they are proposing in a clear concise way. A copy of the traffic survey carried out is also required by the PC.

## 10.Consultations

10.1 To consider commenting on Hereford Transport Package – Walking, Cycling, bus and Public space consultation.

It was **RESOLVED**: to comment that; The whole package is appalling ill-conceived and we need a bypass. There should e provision for park and Ride (which is in the core strategy as part of the Southern Urban Expansion area) which is in the parish of Lower Bullingham

## 11. Planning

11.1 To consider commenting planning Consultation-190350 Unit 15 Thorn Business Park Rotherwas Hereford

Description; Company Branded internally illuminated signs

It was **RESOLVED**: to support the application

## 12. Finance

12.1 To note finance report

The finance report was noted

Bank Balances total £ 67,431.03

12.2 To consider invoices for payment

It was **RESOLVED**: to pay:

Clerks monthly salary & PAYE as per schedule

Clerk reimbursement – postage £8.04

Terry Griffiths Parish Lengthsman Invoices Parish Maintenance days - TGC 0653 £375.00+vat TGC 0683 £2758.60+ vat, TGC 0682 £1357.00+vat

A4 Office Products £26.88+ vat

12.3 To consider HALC membership for 2019/20 - invoice £861.82+vat

Deferred to the next meeting

12.4 To note payment made to HMRC Paye Feb 2019 £28.80

Payment made noted

12.5 To consider additional signatories on PC bank account

Current bank signatories were noted as Chairman Cllr N. Jones, Cllr Frankham & Cllr N Barrow  
It was **RESOLVED**: add Cllr Whurr and Cllr Fisher as bank account signatories

12.6 To consider change of payroll software for 2019/20

It was **RESOLVED**: to change payroll software to Bright pay for 2019/20

### **13. Correspondence**

13.1 To consider HALC Training Schedule and book places as appropriate

Noted

### **14. Matters raised for consideration for placing on the next meeting's agenda.**

**(No discussion)**

Parish Online

TRO -Request

HALC Membership 2019/20

### **15. Next Meeting– Monday 1<sup>st</sup> April 2019 at 7.30pm The Forge – Noted**

**A resolution will be passed to exclude the public and press due to a confidential employment matter**

**A resolution was passed to exclude the public and press due to a confidential employment matter**

**16. To note changes to the national pay scales for local government employees and consider amendment to clerks pay scale accordingly.**

It was **RESOLVED**: to note changes to the national pay scales for local government employees and amend the clerks pay scale accordingly from April 2019

Chairman *N Jones*

Dated

01/04/2019