



**Minutes of The Annual Parish Council Meeting of Lower Bullingham Parish Council  
Monday 13th May 2019  
Held at The Forge Holme Lacy Road at 7.30pm**

**Present:** Cllr Nigel Jones, Cllr Pete Greenow, Cllr Nick Barrow, Cllr Andrew Fisher, Cllr Darren Smith, Cllr Barbara Frankham & Cllr Malcolm Yapp

**In Attendance:** Parish Clerk Kath Greenow, Ward Cllr David Summers & 1 parishioner

**1. To elect Chairman**

It was **RESOLVED:** to elect Cllr Nigel Jones as Chairman

**2. Apologies**

None

**3.To receive declaration of interest on agenda items**

Cllr Peter Greenow declared a non-DPI on agenda item 16.1 reimbursement of postage to the parish clerk and clerk's salary

**3.a Declaration of Acceptance of Office**

The clerk had RECEIVED all Cllrs Declaration of Acceptance of Office forms.

**3.b Councillor Declarations**

3.b The Clerk reminded councillors to submit their Register of interests form to be held with Herefordshire Council.

**3. To elect vice chairman**

It was **RESOLVED:** to elect Cllr Peter Greenow as Vice Chairman

**4. To co-opt members to fill current vacancies**

No co options took place as no candidates had come forward

**6. To elect members to following working groups**

**6.1 Finance working group**

Members elected: Chairman Cllr Nigel Jones, Cllr Barbara Frankham & Cllr Nick Barrow

**6.2 Employment working group**

Members elected as: Chairman Cllr Nigel Jones & Cllr Darren Smith

**7. Members elected to outside bodies**

**7.1 1 rep to Hereford Entreprize Zone Stakeholder group**

Member elected: Cllr Nick Barrow

**8. To approve & sign the Parish Council Minutes of Monday 1<sup>st</sup> April 2019**

It was **RESOLVED:** to agree and sign the Parish Council Minutes of Monday 1<sup>st</sup> April 2019.

The Chairman signed the minutes

**9. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council**

**(This period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items not on the agenda)**

Cllr Smith highlighted parishioners' concerns relating to the planning application P184228/FH The Orchard Ridgehill. Parishioners had asked why the application had not gone to planning committee given the number of objections that had been sent in on the application.

Parishioners were advised to write to the head of Herefordshire Council planning services to air their concerns.

The matter would be placed on the agenda for June's meeting

Cllr Yapp reported that the litter bin at Goodwin Way is overflowing and needs emptying by Balfour Beatty

## **10. Reports**

10.1 To receive and note the Ward Cllrs report

The Ward Cllr had nothing to report

## **11. Lengthsman**

11.1 To identify work to be carried out by lengthsman

The clerk advised that she had not received the ditching report from the lengthsman at the time of the meeting.

It was **RESOLVED**: to ask the lengthsman to attend to ditches that required cleaning out along Ridgehill and that this is incorporated into the routine maintenance day for May / June

## **12. Footpaths**

12.1 To consider footpaths work to be carried out by the lengthsman

It was reported that a footpath sign near his property was broken and needed repairing. It was **RESOLVED**: that the Clerk contacts the lengthsman to request the footpath sign is attended to and made good

The footpath by The Orchard had piles of clay soil across the footpath and lane and, water was coming up out of the ground.

It was **RESOLVED**: that the clerk contacts Balfour Beatty to advise of the matter and requests the area is inspected by B/B

## **13. To consider Highways issues for reporting to Balfour Beatty/Herefordshire Council**

None

## **14. Planning**

14.1 To consider commenting on application; 191104 The Gables Ridgehill Hereford

Description: Relocate two existing dormers on the front elevation approximately 1.7m higher up the roof and add one window in each dormer. To add a rear double dormer across both planes of the roof incorporating two windows one each plane. Retrospective

It was **RESOLVED**: to SUPPORT the application

14.2 To consider commenting on application; 191054 - 23 The Dales, Lower Bullingham, Hereford, Herefordshire HR2 6DS

DESCRIPTION: Proposed single storey extension to rear/side of property

It was **RESOLVED**: to SUPPORT the application

**15. Herefordshire Council – River Wye and Lugg Natural Flood Management Project**

To consider correspondence from Herefordshire Council on the River Wye and Lugg Natural Flood Management Project.

Cllrs were very keen to be involved in the project as parts of The Red, Norton and Twyford Brook system (above Rotherwas, Hereford) ran through the parish

It was **RESOLVED:** that the Clerk emails the project officer to advise of the Parish Council’s interest in being involved in the project.

**16. Finance**

16.1 To consider invoices for payment

It was **RESOLVED:** to pay :

I.C.O (Information Commissioners Office) £40.00

Zurich Insurance £429.12

HMRC PAYE owed 2018/19 £58.02

Terry Griffiths Lengthsman invoices TGC 749 £227.00+vat, TGC 750 £150.00 +vat

Clerk reimbursement of postage £12.60

Clerks salary (May)

A4 Office products Ltd invoice 201702 £28.39+vat, invoice 202455 £4.80+vat

The Forge - room hire £72.00 (months Jan, Feb & March 2019)

16.7 To note Bacs remittance of 1<sup>ST</sup> precept payment 2019/20 £6000.00

BACs remittance noted

16.8 To note bacs remittance of P3 grant 2018/19 £345.00

BACs remittance noted

**17. Correspondence**

17.1 All correspondence received has been sent to Cllrs in their agenda packs or emailed as appropriate

Correspondence was noted

17.2 To consider parishioners letter of complaint regarding increase traffic through Ridgehill.

The letter of complaint was considered and it was **RESOLVED:** that the clerk would contact Clive Hall of HFDC regarding possibility of signage being erected to say “Unsuitable for HGVs”

**18. Matters raised for consideration for placing on the next meeting’s agenda. (No discussion)**

Car parking issues on green space at St Claire Court

Report on recent EZ meeting – Cllr Barrow

Update of LDO – issues

**19. Next Meeting– Monday 3<sup>rd</sup> June 7.30pm at The Forge Holme Lacy Road**

Chairman ..... Dated .....