



**Minutes of The Parish Council Meeting of Lower Bullingham Parish Council
Monday 2nd December 2019
Held at The Forge Holme Lacy Road at 7.30pm**

Present: Chairman Cllr Nigel Jones, Cllr Nick Barrow, Cllr Andrew Fisher, Cllr Barbara Frankham, Cllr Darren Smith, Cllr David Whurr & Cllr Malcolm Yapp
In Attendance: Kath Greenow – Parish Clerk & Ward Cllr David Summers

1. Apologies

Apologies were accepted from, Cllr Pete Greenow

2. To co-opt members to fill current vacancy.

It was **RESOLVED** to co-opt David Davies as new Member of the Parish Council. The relevant forms were completed and signed by Cllr David Davies

2. To receive declarations of interest on agenda items

There were none

3. To approve & sign The Parish Council meeting minutes of Monday 7th October 2019

It was **RESOLVED** to agree the Parish Council minutes of Monday 7th October 2019 and the Chairman signed the minutes

5. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council

(This period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items not on the agenda)

5.1 Ward Cllrs report

The ward Cllr reported that he had had a walk about with a parishioner / Landowner and Linzy Outtrim of Balfour Beatty concerning flooding occurring due to the backing up from the Wye & Redbrook brook near The Forge. Discussions took place with a view to possible solutions to help elevate the flooding that occurs in the immediate area of Holme Lacy road, Lower Bullingham and Watery Lane. It was suggested that a right-angle bend where it enters the River Wye which could act as a syphon and suck the water from Redbrook and onto the Wye.

It had been suggested that funding for this could come from a 106 agreement as part of the Southern Urban Expansion area in the parish, which consisted of consisting of a minimum of 1000 dwellings (as identified in the core strategy)

The ward Cllr advised Cllrs that he would be chasing up the matter of double yellow lines along Windsor Road which to date were not in place.

The ward Cllr also raised his concerns regarding the recent flooding in areas of the parish and ask for any pictures of the flooding to be sent to him.

The ward Cllr also advised that the leader of the Council would be sending out his report to PC's. The clerk advised that this would be emailed to Cllrs

The ward Cllr report was noted

Cllr Yapp reported on the following issues

Lights on the greenway were not working, a parishioner had contacted him to ask if speed bumps could be put in along Goodwin Way. Flooding issues at the underpass near the railway bridge had made it difficult for cyclists and walkers to access during flooding.

6 Lengthsman

6.1 To consider work lengthsman work required.

It was **RESOLVED**: that the lengthsman carry out the following: grips to be cleaned out along Watery Lane & Ridgehill areas. The ditch requires cleaning out just past Radnor House and then another area where the ditch needs cleaning is from 3 counties view to Pear tree cottage. Cllr Darren Smith informed Cllrs that the roadside mirror that had been erected by the lengthsman may need looking at as it seemed there was a problem with the film coating coming off it. The Clerk would contact the lengthsman to advise of the work required

6.2 To consider requesting delivery of salt from Balfour Beatty to be stored at appropriate location for the refiling of grit bins in the parish as required.

It was **RESOLVED**: Not to request delivery of salt from Balfour Beatty. The Parish Council considered that as Balfour Beatty had marked the grit bins in the parish as property of HFDC it was Balfour Beatty's responsibility to fill them and top them up as required.

7. Parish Footpaths

7.1 To consider Parish Footpaths maintenance work required

It was **RESOLVED**: that the following footpaths work was required.

Replacement of the finger post as it has rotted off and fallen over outside Oakleigh

The footpath between Camp Farm and The Hollies LOB2 needs clearing as you can't get through.

LOB1 - near the relief road is blocked by overgrown vegetation and needs attending to

8.Highways & road issues

8.1 To consider road issues for reporting to Balfour Beatty.

There are several potholes that need attending to by Balfour Beatty. Ridgehill road past Three Counties view, Watery Lane near the caravan park leading up to the road that connects with the relief road.

The clerk advised that she had received correspondence from a parishioner requesting speed bumps along Windsor road.

8.2 To consider a letter from Balfour Beatty concerning and Application for a cultivation licence – Kerry House Watery Lane.

It was **RESOLVED**: that the Parish Council had no Objections to the application

9.Flooding

9.1 To consider flooding issues in the parish

Discussion took place concerning the recent flooding that had occurred in the parish due to the significant rainfall. The relief road had had to be closed due to flooding along with other areas of the parish that were susceptible to flooding.

It was **RESOLVED**: That the Clerk writes to the head of HFDC highways, and Mark Pearce of The EZ concerning the flooding issues and request that the matter needs attending to ensure flooding issues are elevated.

10.Planning

10.1 Planning consultation 193848 The Oaks Ridgehill Hereford

Description: Proposed 2 Storey Extension

It was **RESOLVED**: to SUPPORT the application

11.Policies

11.1 To consider (draft) update of Financial Regulations 2019
Deferred to the next meeting

12. Finance

12.1 To note finance report & Bank reconciliation

The finance report and bank reconciliation report as noted. Main Bank a/c at 5-11-2019 £58,789.35
Community Projects a/c 35072.70

12.2 To consider draft budget 2020/2021

Discussion took place concentrating the budget and precept for 202/21 and it was **RESOLVED**: to agree the draft budget and set the precept for 2020/21 as £13,000.00

12.3 To consider invoices for payment

It was **RESOLVED** to Pay:

Clerks reimbursement for postage £8.40

12.4 To note payment of Clerks salary as per contract for November & PAYE due to HMRC and to agree payment of clerk's salary for December 2019

The payment of the Clerks salary for November as per contract and PAYE Due to HMRC was noted and it was **RESOLVED** to: pay the Clerks salary for December as per contract along with PAYE due to HMRC

12.5 To note bacs remittance of 2nd precept payment of £6000.00 noted

12.6 To consider a letter from Dore Community Transport concerning a request for a donation towards delivery of community transport in the rural area.

It was resolved that; the clerk writes to Dore Community Transport to ask how many parishioners in the parish have used their services and how often parishioners use their service

13. Correspondence

13.1 Minutes of Stakeholder Group Meeting 02/10/2019

**13. Matters raised for consideration for placing on the next meeting's agenda.
(No discussion)**

A resolution will be passed to exclude the public and press due to a confidential employment matter to be discussed

14. Employment

14.1 Clerk's annual appraisal

The Clerk's annual appraisal and salary review was carried out. Cllrs thanked the clerk for her work during the year. It was **RESOLVED**: that the clerks salary pay scale would remain at the current pay scale.

15. Next Parish Council Meeting– Monday 6TH January 2020 7.30pm at The Forge

Chairman N Jones Dated