



**Minutes of The Online Parish Council Meeting of Lower Bullingham Parish Council
Held on Monday 4th January 2021
at 7.30pm**

Present: Chairman Cllr Nigel Jones, Cllr David Davies, Cllr Daniel Powell & Cllr David Whurr

In Attendance: Kath Greenow – Parish Clerk & Ward Cllr David Summers

1. Apologies

Cllr Barbara Frankham, Cllr Andrew Fisher & Cllr Peter Greenow

2. To receive declarations of interest on agenda items and any dispensation requests

None declared

3. To approve & sign the minutes of the Parish Council meeting Monday 7th December 2020

It was **RESOLVED:** to approve & sign the minutes of the Parish Council meeting Monday 7th December 2020

4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council

(This period will be restricted to 10 minutes. Please note that decisions cannot be made at this meeting on items not on the agenda)

4.1 Ward Cllrs report

The ward Cllr had nothing to report.

4.2 Clerks report on action items from last meeting

The Clerk reported that she had been advised by Balfour Beatty that a section of the C1261 from the avenue of the Oak trees to Ridgehill turn was due to be resurfaced during January (weather permitting)

5 Lengthsman

5.1 To consider lengthsman work required.

No further lengthsman work identified

6. Parish Footpaths

6.1 To consider Parish Footpaths maintenance work required in the parish

No further footpaths work identified

7. Definitive Map Modification Order consultation

7.1 To consider commenting on an application for Modification Order to upgrade public footpath DD1 to a restricted byway and add a restricted byway to the definitive map and statement in the parishes of Dinedor and Lower Bullingham

It was **RESOLVED:** to support the application for Modification Order to upgrade public footpath DD1 to a restricted byway and add a restricted byway to the definitive map and statement in the parishes of Dinedor and Lower Bullingham

8.Highways & road issues

8.1 To consider road issues for reporting to Balfour Beatty

The Clerk was asked to report a large pothole in the middle of the road at The Wonder Hill on the C1261

8.2 To consider making a request to Balfour Beatty for A TRO along a section of Watery Lane.

It was **RESOLVED**: that the clerk contacts Balfour Beatty to enquire about a TRO (Traffic Regulation Order) being put in place along the section of Watery Lane near the scrapyard

9. Finance

9.1 To note the finance report & Bank rec

The clerk **REPORTED**: that finances were healthy and remained underspent.

9.2 To consider the budget monitoring report

The report was **APPROVED** as evidence of budget monitoring

9.3. To note d/d payment of Clerks salary as per contract for January 2021 – Noted

9.4 To note the updated asset register

It was **RESOLVED**: to approve the updated asset register

10. Policies

10.1 To approve the updated Parish Councils Risk Assessment

It was **RESOLVED**: to approve the updated Risk Assessment, and that an inspection of Parish Council assets would be carried out and a report compiled when the inspection is Complete.

10.2 To approve the risk management policy.

It was **RESOLVED**: to approve the Risk Management policy

11.Planning

11.1 To consider commenting on Planning Consultation 203593 St Charles Court Lower Bullingham Hereford.

Description: Installation of extractor vents on rear elevation

It was **RESOLVED**: to SUPPORT the application

11.2 To consider commenting on Planning Consultation 203900 Land at Woodlands Watery Lane Lower Bullingham Hereford

Description: Change of use from restaurant to dwelling including extension and alterations

It was **RESOLVED**: to SUPPORT the application.

12. Correspondence

11.1 To note correspondence since last PC Meeting

All correspondence since that last meeting was noted

13. Matters raised for consideration for placing on the next meetings agenda.

(No discussion)

14. Next Online Parish Council Meeting– Monday 1st February 2021 at 7.30pm

Signed -----

Date-----

Chairman Lower Bullingham Parish Council