



**Minutes of The Online Parish Council Meeting of Lower Bullingham Parish Council  
Held on Monday 1<sup>st</sup> March 2021.  
at 7.30pm**

**Present:** Chairman Cllr Nigel Jones, Cllr Nick Barrow, Cllr David Davies, Cllr Andrew Fisher, Cllr Barbra Frankham, Cllr Daniel Powell, Cllr Darren Smith, Cllr David Whurr & Cllr Malcolm Yapp

In Attendance: Kath Greenow – Parish Clerk & Ward Cllr David Summers

**1. Apologies**

Cllr Peter Greenow,

**2. To receive declarations of interest on agenda items and any dispensation requests**

None

**3. To approve & sign the minutes of the Parish Council meeting Monday 1<sup>st</sup> February 2021.**

It was **RESOLVED** to: Approve & sign the minutes of the Parish Council meeting Monday 1<sup>st</sup> February 2021.

**4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)**

4.1 Clerks report

Nothing to report.

4.2 Ward Cllrs report

The ward Cllr gave an update on the parking issues along bottom end of Watery Lane and was in support of the PC's application for a TRO.

The ward Cllr advised that he had been contacted by several parishioners concerning increased flooding along Holme Lacy Road near the Wye Inn, Lower Bullingham Lane & Watery Lane.

**5 Lengthsman**

5.1 To consider lengthsman work required.

The Clerk was asked to contact the lengthsman regarding outstanding work at Ridgehill and Dinedor pitch.

**6. Parish Footpaths**

6.1 To consider Parish Footpaths maintenance work required in the parish.

No further work identified.

**7. Highways & road issues**

7.1 To consider road issues for reporting to Balfour Beatty.

7.2 To receive an update concerning the application to Herefordshire Council for a TRO along a section of Watery Lane.

The Clerk advised that as part of the assessment for a TRO a site visit of the area concerned needs to take place with the locality steward and Ward Cllr.

It was **RESOLVED**: that the Clerk contacts the locality steward concerning a site visit and that the assessment form is completed once the locality steward has reported back to the Clerk.

7.3 To consider flooding issues in the parish.

The Parish Council have raised the matter of flooding with Herefordshire Council and Balfour Beatty on a number of occasions, however to date nothing has been done to address the Problem.

The areas concerned have historically suffered from flooding and in recent years the flooding has exacerbated causing flood damage to homes and nearby businesses and something needs to be done to alleviate the problem.

It was **RESOLVED**: To contact Herefordshire Council and The Environment Agency to ask what they are doing to address the problem.

7.4 To consider complaints of speeding in residential areas of the parish.

It was **RESOLVED**: To report the matters raised to Balfour Beatty.

7.5 To receive an update concerning the application for a TRO along a section of Watery Lane and related costs - duplicate agenda item

## 8.Planning

8.1 Planning Applications now due for consideration

8.1a Planning Consultation - 210297 - Land adjacent to Hackford House, Dinedor, Hereford, Herefordshire HR2 6PD

DESCRIPTION: Application (retrospective) for retention of agricultural building.

It was **RESOLVED**: To Support the application

8.1b Plot N24 at Skylon Park, Rotherwas, Hereford,

DESCRIPTION: Application for landscaping

and revised development for a proposed D1 development and associated estate road, car parking and landscaping.

It was **RESOLVED**: That although the application is covered within the LDO Cllrs had concerns over the potential increase in traffic along Holme Lacy Road

8.2 Planning enforcement issues - Deferred to the next Meeting.

## 9.Parish Council Noticeboards

9.1 To consider information permitted to be placed on the PC Notices boards.

Discussion took place concerning permission for non-Parish council information being placed in the PC noticeboards.

It was **RESOLVED**: That only Parish Council information would be permitted to be placed in the Parish Council noticeboards

## 10. Finance

10.1 To note the finance report & Bank rec.

It was **RESOLVED**: To note the Finance report and bank rec. The Bank balances were noted as £57644.05

10.2 To consider the budget monitoring report.

It was **RESOLVED:** To note the budget report expenditure to date was on track and within the budget for 2020/21

10.3 To consider appointment of internal auditor for accounts 2020/21.

It was **RESOLVED:** To appoint HALC internal audit services for the accounts 2020/21

10.4. To note scheduled d/d payment of Clerks salary as per contract for February 2021

Noted

10.5. To approve PAYE due

It was **RESOLVED:** To approve the PAYE due as £5.80.

10.6 To consider Membership of HALC for 2021/22 and payment of Membership fee £862.86+vat

It was **RESOLVED:** To renew Membership of HALC for 2021/22 and approve the membership payment of £ £862.86+vat

10.7 To consider purchase of a printer.

It was **RESOLVED:** That the Clerk purchases a PC Printer & a budget of £100.00 was set for the purchase of one

10.8 To consider invoices for payment.

It was **RESOLVED:** To pay the following invoices

BOSS invoice for Microsoft 365 £96.93+vat

A4 Office Products Stationery £29.80+vat

Arien Signs - replacement noticeboard door £160.00+vat

The Zoom online meeting timed out prior to agenda item 11 being noted and they would be added to next month's agenda.

## **11. Correspondence**

11.1 To note correspondence since last PC Meeting.

HALC – Information Corner / Training

Herefordshire Council 2020 5 year housing land supply (2020-2025) Jan addendum

## **12. Matters raised for consideration for placing on the next meetings agenda.**

**(No discussion)**

**13. Next Online Parish Council Meeting– Monday 12<sup>th</sup> April 2021 at 7.30pm**

Signed ----- Date-----

Chairman Lower Bullingham Parish Council