



**Minutes of The Online Parish Council Meeting of Lower Bullingham Parish Council
Held on Tuesday 15th June 2021 at Dinedor Village Hall**

Present: Chairman Cllr Nigel Jones, Cllr David Davies, Cllr Andrew Fisher,
Cllr Barbra Frankham, Cllr Darren Smith, & Cllr Malcolm Yapp.

In Attendance: Kath Greenow – Parish Clerk & Ward Cllr David Summers

1. Apologies

Cllr Nick Barrow Cllr Peter Greenow, Cllr Daniel Powell & Cllr David Whurr

2. To receive declarations of interest on agenda items and any dispensation requests

None declared.

3. To approve & sign the minutes of the Annual Parish Council meeting Tuesday 4th May 2021

It was **RESOLVED:** to approve & sign the minutes of the Annual Parish Council meeting Tuesday 4th May 2021.

4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

No members of the public present

4.1 Clerks report

The Clerk advised that following a report of an unauthorised, newly created access onto the highway off land above Farlands has been referred to the planning enforcement team who will contact the landowner concerning the matter.

4.2 Ward Cllrs report

The ward Cllr advised that he was chasing up Balfour Beatty on the matter of a TRO along a section of Watery Lane.

5. Lengthsman

5.2 To consider lengthsman work required.

It was **RESOLVED:** that the lengthsman carry out a routine maintenance day in June, and that he also attends to the cutting back of the roadside junction at leading up towards Dinedor as visibility is being obstructed by long grass. Cutting back of overgrown vegetation along Redbrook bridge to expose the white railings and improve visibility.

6. Parish Footpaths

6.1 To consider Parish Footpaths maintenance work required in the parish.

Following a complaint concerning the overgrown footpaths from Green Crize up to the apple Orchards under and over the bypass, back down to Watery Lane. It was **RESOLVED:** that the lengthsman attends to the cutting back of the footpaths concerned.

7.Highways.

7.1 To consider road issues for reporting to Balfour Beatty. None

7.2 To consider further action in relation to parking issues along Watery Lane.

It was **RESOLVED:** that the Clerk contacts the Environment Agency and other relevant agencies, with a view to them acting over the issues along Watery Lane.

8. Finance

8.1 To note the finance report & Bank rec.

The fiancé report was noted and the bank balance was noted as £56221.59

8.2 To note bacs remittance of vat reclaim £1,183.54. - noted

8.3 To note scheduled d/d payment of Clerks salary as per contract for April & May. Noted

8.4 To note scheduled d/d payment of Clerks salary for June as per contract. Noted

8.5 To approve invoices for payment.

It was **RESOLVED:** that the following payments are made:

8.5a Dinedor Village Hall – room hire June £26.00

8.5b. Clerks reimbursement for payments made to:

Bright pay payroll 2021/22 £49.00 + vat

Microsoft 365 renewal 2021/22 £49.99 + vat

PC world – PC Printer & ink cartridges £83.31+ vat

8.5c. HALC Internal Audit 2020/21 3200.00 +vat

8.5d. Terry Griffiths contracts Invoices, TGC 1469 - £475.00 +vat, TGC 1470 - £475.00+ vat, TGC 1515 - £240.00+VAT, TGC 1516 - £187.00+ total due £1324.00 + vat

9. Policies

9.1 To consider adopting a reserves policy.

Deferred to the next Meeting.

10.Planning

10.1 To consider commenting on planning consultation: 211652 Hampton Park Road Hereford

Description: Proposed construction of single storey extension and insertion of roof window to main roof.

It was **RESOLVED:** No objection to the application.

10.2 To receive an update regarding access issues onto the access road & expired planning permission on The Barns at Watery Lane.

The information from the enforcement officer was noted and considered unacceptable.

It was **RESOLVED:** that the Clerk contacts relevant Herefordshire Council Cllrs for planning, Jessie Norman MP and The secretary of state for Secretary of State for Housing, Communities and Local Government to advise of the Parish Councils concerns relating to expired planning permission and lack of enforcement.

10.3 To consider letter from Herefordshire Council – Section 106 Town/Parish Council Wish list and consider PC's submission of 106 wish list.

Deferred to the next meeting.

11. Correspondence

11.1 To note correspondence since last PC Meeting.

HALC – Information Corner Noted

12. Next Scheduled Parish Council Meeting

12.1 Date for July's meeting TBC

13. Matters raised for consideration for placing on the next meetings agenda.

(No discussion)

Clerks Appraisal

Signed ----- Date-----

Chairman Lower Bullingham Parish Council