



**Minutes of The Parish Council Meeting of Lower Bullingham Parish Council
Held on Tuesday 1st February 2022 7.30pm at Dinedor Village Hall**

Present: Cllr David Davies, Cllr Andrew Fisher, & Cllr Darren Smith
Cllr Malcolm Yapp

In Attendance: Kath Greenow Parish Clerk

1. Apologies

Cllr Nigel Jones Cllr Barbra Frankham Cllr Pete Greenow, Cllr Daniel Powell

In the absence of the Chairman Cllr David Davies Chaired the meeting

**2. To receive declarations of interest on agenda items and any dispensation requests
None declared**

3. To approve & sign the minutes of the Parish Council meeting Tuesday 7th December 2021

It was **RESOLVED:** to approve & sign the minutes of the Parish Council meeting Tuesday 7th December 2021

4. To approve & sign the minutes of the Parish Council meeting Tuesday 11th January 2022

It was **RESOLVED:** to approve & sign the minutes of the Parish Council meeting Tuesday 11th January 2022

5. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes) No members of the public present

5.1 Clerks report - The clerk gave an update on HSBC banking review and progress on new banking arrangements.

5.2 Ward Cllrs report - No report

6. Lengthsman

6.1 To consider lengthsman work required.

Discussion took place concerning the lengthsman and the amount of time it is taking to get the agreed work done by the lengthsman.

It was **RESOLVED:** that the Clerk writes to the lengthsman asking that all identified work agreed by the PC is to be carried out within 4 weeks of being advised of via the Clerk.

6.2 To consider joining Herefordshire Councils lengthsman scheme for 2022/23 and completing expression of interest form and annual maintenance plan as required

It was **RESOLVED:** to join Herefordshire Councils lengthsman scheme for 2022/23 and complete the expression of interest form and annual maintenance plan.

7. Parish Footpaths

7.1 To consider footpath issues and footpaths maintenance work required in the parish.

No further PROW work was identified.

8. To consider parishioners request concerning St Clares Court open space area

It was **RESOLVED**: that Cllr Dave Davies meet with the parishioner to see how the PC can assist with the clearing of vegetation.

9.Highways.

9.1 To consider road issues for reporting to Balfour Beatty.

Clerk advised that she had received correspondence from Balfour Beatty regarding resurfacing of the C1261. Works will be taking place under a full road closure, from Friday 25th February

2022 to (and including) Friday 4th March 2022. Road closed between 9am and 5pm each day.

10. Finance

10.1 To note the finance report, Bank rec & budget report.

The finance report and bank rec were noted, bank balance £ 57592.34. The budget report was noted and expenditure to date was in line with the budget.

10.2 To note scheduled d/d payment of Clerks salary as per contract for January 2022- Noted

10.2a payment of Clerks salary shortfall for January 2022 - Noted

10.2b Clerks salary for February via cheque due to bank account changes

It was **RESOLVED**: to pay the clerk salary for February via cheque. As the PC were in the process of changing bank providers and the direct debit with HSBC would be cancelled.

10.3 To approve invoices for payment.

It was **RESOLVED** to pay:

Dinedor Village Hall – room hire January £26.00

10.4 To consider delegating spend within budget to the Clerk

It was **RESOLVED**: to delegate spend within budget to the Clerk in between meetings as required.

11. Planning

11.1 To consider commenting on Herefordshire Councils Local Plan – Spatial Options Consultation

It was **RESOLVED**: Not to comment on the Herefordshire Councils Local Plan – Spatial Options Consultation.

12. Correspondence

12.1 To note correspondence since last PC Meeting.

Correspondence since the last meeting had been previously emailed to Cllrs and was noted

13. Next Scheduled Parish Council Meeting

13.1 Tuesday 1st March 2022 at 7.30pm Dinedor Village Hall 7.30pm

14. Matters raised for consideration for placing on the next meeting's agenda. (No discussion)

Signed ----- Date-----
Chairman Lower Bullingham Parish Council