



**Minutes of The Parish Council Meeting of Lower Bullingham Parish Council
Held on Tuesday 7th June 2022 7.30pm at Dinedor Village Hall**

Present: Chairman Cllr Nigel Jones Cllr David Davies, Cllr Andrew Fisher, Cllr Barbara Frankham, Cllr Darren Smith, Cllr Daniel Powell, & Cllr Malcolm Yapp

In Attendance: Kath Greenow Parish Clerk & Ward Cllr David Summers, Nick Rawlings of Bloor Homes and 1 member of the public

1.Apologies Cllr Pete Greenow & Cllr Cat Hornsey.

2. To receive declarations of interest on agenda items and any dispensation requests
None Declared

3. To approve & sign the minutes of The Annual Parish Council meeting Tuesday 3rd May 2022

It was **RESOLVED** to: approve & sign the minutes of The Annual Parish Council meeting Tuesday 3rd May 2022. The Charman signed the minutes

4.To receive a report from Nick Rawling of Bloor Homes concerning Planning application P194402/0 mixed Urban Extension of Land at Lower Bullingham

Nick Rawlings gave an update on the planning application P194402/0. He outlined the issues surrounding the application, which were that:

National highways and Herefordshire Council highways have raised objections on the movement of travel / local trips

and in 2021 Herefordshire Council abandon the Western bypass (which the application was based on)

National Highways and Herefordshire Council Highways are currently holding an objection on the application.

Mr Rawlings advised that over the last 12 months Bloor homes have been working with HFDC Highways and National Highways regarding local strategic travel. Bloor Homes are producing a new transport assessment modle. He advised that there would hopefully be more clarity on this in July. He also advised that he would be happy to come back to a PC Meeting in due course.

5. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

5.1 Ward Cllrs report

The ward Cllr reported that there had been several issues relating to vandalism and car racers at the park and ride by the shell store, and that he had contacted the EZ, and it seems likely that the park and ride entrance would have gates fitted and these would be locked during the evening time. He advised that funding had been secured for the installation of 6 benches along a section of the Greenway and these would be installed shortly.

5.2 Clerks report

The Clerk reported on the length of time it had taken HALC to carry out the internal audit, this was due to issues on HALCs part with their internal audit service. The Clerk advised that she had to contact HALC on a number of occasions to chase up the internal audit which had been sent to them in early May. Cllr asked the Clerk to lodge a complaint with the internal audit service they provided

6. Lengthsman

6.1 To consider renewal of lengthsman contract with T Griffiths contracts for 2022/23

It was **RESOLVED** to: renew of lengthsman contract with T Griffiths contracts for 2022/23

6.2 To consider allocating drainage project works to be carried out within the drainage grant scheme

It was **RESOLVED**: that areas 001, 002, 004 allocating drainage project works to be carried out within the drainage grant scheme. Cllrs Nigel Jones and Darren Smith would meet with Terry prior to any drainage work being undertaken.

6.3 To consider lengthsman work required.

It was **RESOLVED**: that The Clerk contacts the lengthsman to request that he carries out a maintenance day in the parish during June.

7. Parish Footpaths

7.1 To consider Parish Footpaths maintenance work required in the parish.

It was **RESOLVED**: that the Clerk contacts the lengthsman to request that he cuts back the overgrown footpath near the riverbank (LOB 10)

8.Highways.

8.1 To consider road issues for reporting to Balfour Beatty.

None to report

8.2 To receive an update concerning a TRO along a section of Watery Lane.

No further update concerning the TRO.

8.3 To consider making a request to Herefordshire Council for a pedestrian crossing near The Wye Inn

It was **RESOLVED**: that the Clerk contacts the Cabinet member for Highways to ask for a pedestrian crossing near The Wye Inn

9. Finance

9.1 To note the finance report and bank reconciliation report

The finance report and bank reconciliation report were considered and noted

9.2 To approve PAYE due month 2 £2.60 - Approved

9.3 To note scheduled d/d payment of Clerks salary as per contract for May 2022. Noted

Payment of Clerk's salary shortfall for May 2022

9.4 To consider invoices for payment.

It was **RESOLVED**: to approve payment of the following invoices

Dinedor Village Hall hire May £26.00

I.C.O Annual Renewal £40.00

A4 Office Products invoice £56.44+ vat

Microsoft 365 yearly renewal £49.99 + vat

Seton signs invoice- dog fouling signs £24.33+ vat

9.5 To consider and approve the internal audit report 2021-22

The report was considered, and it was **RESOLVED**: approve the internal audit report 2021-22

9.6 To consider and approve the Annual Governance Statement 2021-22

The statement was considered, and it was **RESOLVED:** to approve Annual Governance Statement 2021-22. The Chair signed the form.

9.7 To consider and approve the Annual Return Accounting Statement 2021-22

The Annual Return Accounting Statement 2021-22 was considered, and it was **RESOLVED:** to approve it. The Chair signed the form.

Following the approval of the Accounting Statement the PC **RESOLVED:** that they are exempt from an external audit and the form was signed by the Chair and Clerk

10. Correspondence

10.1 To note correspondence since last PC Meeting.

HALC – Training Noted

11. To note the date of the next scheduled Parish Council Meeting

Noted as 5th July 2022

12. Matters raised for consideration for placing on the next meeting's agenda.

(No discussion)

Signed ----- Date-----

Chairman Lower Bullingham Parish Council