



**Minutes of The Parish Council Meeting of Lower Bullingham Parish Council
Held on Tuesday 5th July 2022 7.30pm at Dinedor Village Hall**

Present: Chairman Cllr Nigel Jones Cllr David Davies, Cllr Andrew Fisher, Cllr Cat Hornsey.
Cllr Darren Smith, & Cllr Malcolm Yapp
In Attendance: Kath Greenow Parish Clerk & Ward Cllr David Summers.

1.Apologies Cllr Pete Greenow & Cllr Daniel Powell

2. To receive declarations of interest on agenda items and any dispensation requests.
None

3. To approve & sign the minutes of The Parish Council meeting Tuesday 7th June 2022

It was **RESOLVED** to: approve & sign the minutes of The Parish Council
Meeting Tuesday 7th June 2022. The Charman signed the minutes

4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

4.1 Ward Cllrs report

The ward Cllr advised that 4 benches had been sited along the greenway. He advised that he was hoping to have a meeting with Cabinet member for highways Cllr Harrington concerning provision of a pedestrian crossing near The Wye Inn, which the PC had been requesting for several years for along with the Ward Cllr. Cllrs asked the ward Cllr to advise the clerk when a meeting date had been set up and the Chairman Cllr Nigel Jones would also attend the meeting .

4.2 Clerks report

The Clerk reported that despite contacting HALC concerning the complaint lodged she had not received a response to date from HALC .

The Clerk would contact HALC again regarding the matter.

5. Lengthsman

5.1 To consider lengthsman work required.

It was **RESOLVED**: that the lengthsman carries out a maintenance day in July.

Cllrs Nigel Jones and Darren Smith would meet with Terry concerning the drainage project work that was required.

6. Parish Footpaths

6.1 To consider Parish Footpaths maintenance work required in the parish.

The Clerk advise that she had had a request from a parishioner concerning overgrown footpath freedom church to the bridge. (LOB9 & LOB10). Other areas identified for strimming of vegetation along sections of LOB1, LOB2 & LOB3.

It was **RESOLVED**: that the lengthsman attend to strimming of these footpaths

7.Highways.

7.1To consider road issues for reporting to Balfour Beatty.

The clerk was asked to report an overhanging hedge which was encroaching onto the highway near Redbrook Bungalow Ridgehill .

8.Planning

- 8.1 To consider commenting on planning consultation: 221863 Manor Cottage Holme Lacy Road Hereford

Description: Proposed repair works following escape of water damage. Works comprise renewal of floor coverings, kitchen installation and decorations.

It was **RESOLVED:** to SUPPORT the application.

- 8.2 To consider commenting on planning consultation: 221217 Practice House Twyford Road Rotherwas Hereford

Description: Proposed new access and car parking

It was **RESOLVED:** to SUPPORT the application and comment that with regards to the number of car parking spaces proposed, which would contribute to a further increase in traffic on Holme Lacy Road which is already at capacity.

- 8.3 To consider commenting on Herefordshire Local Plan 2021-2041 – Place Shaping Consultation. It was **RESOLVED:** to make no comment

9. Finance

- 9.1 To note the finance report and bank reconciliation report

The finance report and bank reconciliation report were noted

- 9.2 To note BACs remittance of vat reclaim 2021/22 for £1192.65 – noted

- 9.3 To approve PAYE due month 3 approve PAYE due month 3

It was **RESOLVED:** to approve PAYE due month 3

- 9.4 To note scheduled d/d payment of Clerks salary as per contract for June 2022.

Payment of Clerk's salary shortfall for June 2022 – noted

- 9.5 To consider invoices for payment.

It was **RESOLVED:** to pay all invoices & reimbursements except for HALC's invoice for the internal audit fee for £200.00 + vat

Dinedor Village Hall hire June £26.00

A4 Office Products invoice ink cartridges £37.36 +vat

HALC Internal Audit Service 2021/22 £200.00 +vat

Reimbursement to the Clerk for postage stamps £8.16

- 9.6 To consider recommendations made by the internal auditor

The Clerk went through with Cllrs the recommendations made by the internal auditor, which have now been addressed except the requirement of adoption of a reserves policy which would be considered at the next PC meeting.

- 9.7 To consider cancellation of DD for Clerks monthly salary and payment via BACs

It was **RESOLVED:** to cancel the direct debit for the Clerks monthly salary payment from the end of August and that from September the Clerks salary would be paid via BACs payment on 21st of each month

10. Correspondence

- 10.1 To note correspondence from HALC - information corner - noted

- 10.2 To note correspondence from The Enterprise Zone - Hereford City Transport Package LUF bid

The Parish Council had not been able to make comment on the Hereford City Transport Package LUF bid (Levelling up Fund) due to the short time span of 3 days from the date the information had been sent to the Clerk. (27/06/2022). The deadline for a response from

the PC was given as 30/06/2022 by the EZ.

The Clerk advised that she had emailed the EZ back to advise of this and that the PC should have been consulted much earlier when the bid was being put together. It was noted that the date Cllrs expressed concern that the PC were not being actively or adequately consulted on issues and matters that were related to the parish by Herefordshire Council and EZ.

10.3 To note correspondence from West Mercia Police -Community Charter

It was **RESOLVED**: to complete the community charter contract and advise West Mercia Police of the community issues: Speeding vehicles along the relief road, parking issues at bottom end of Watery Lane, speeding along Camp Road leading to Dinedor Camp.

**11. To note the date of the next scheduled Parish Council Meeting
Tuesday 6th September 2022 at Dinedor Village Hall at 7.30pm**

**12. Matters raised for consideration for placing on the next meeting's agenda.
(No discussion) None raised**

Signed ----- Date-----
Chairman Lower Bullingham Parish Council