



**Minutes of The Parish Council Meeting of Lower Bullingham Parish Council
Held on Tuesday 4th October 2022 7.30pm at Dinedor Village Hall**

Present Cllr David Davies, Cllr Andrew Fisher, Cllr Barbara Frankham
Cllr Cat Hornsey, Cllr Darren Smith, & Cllr Malcolm Yapp
In Attendance: Kath Greenow Parish Clerk

1.Apologies: Chairman Cllr Nigel Jones, Cllr Pete Greenow & Cllr Daniel Powell
In the absence of the Chairman and vice Chairman it was **RESOLVED:** that Cllr Darren Smith Chair the meeting.

2. To receive declarations of interest on agenda items and any dispensation requests.
None

3. To approve & sign the minutes of The Parish Council meeting Tuesday 6th September 2022

It was **RESOLVED** to approve & sign the minutes of The Parish Council meeting Tuesday 6th September 2022 and the chairman signed the minutes

4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

4.1 Ward Cllrs report

No ward Cllr in attendance

4.2 Clerks report – on action items from last meeting

The clerk reported that she had contacted Herefordshire council taxi licensing in relation to Taxi parking issues at the entrance to The Pastures. Herefordshire Council Taxi licensing department were unable to assist with any information and the Clerk advised that given the response received she had submitted an F.O.I request to Herefordshire Council

5. Lengthsman

5.1 To consider lengthsman work required.

The lengthsman has not carried out a monthly maintenance day for September as requested by the PC, and no drainage project works have been started as requested. The Clerk was asked to chase up the lengthsman concerning both matters.

6. Parish Footpaths

6.1 To consider Parish Footpaths maintenance work required in the parish.

No further footpaths work identified

7.Highways.

7.1 To consider road issues for reporting to Balfour Beatty.

The Clerk was asked to contact B/B to ask for the SLOW signage on the section of the C1261(Hoarwithy road) near Ridgehill turn to be reinstated.

It has been reported to the Clerk that parking issues remain along a section of Watery.

A member of the public had also advised the Clerk that a mobile home has been sited near the MOT garage. The Clerk was asked to contact HFDC planning concerning the caravan.

8. Policies

8.1 To update Standing Orders

It was **RESOLVED** to update the PC 's standing orders

9. Finance

9.1 To note the finance report and bank reconciliation report

The finance report which incorporated the budget report .Expenditure to date is within the budgeted spend for 2022/23. The bank reconciliation report was noted

9.2 To approve PAYE due month 6

It was **RESOLVED** to approve the payment of PAYE for £2.60 due for month 6

9.3 To note scheduled d/d payment of Clerks salary as per contract for Sept 2022. Noted

Payment of Clerk's salary shortfall for Sept 2022

It was **RESOLVED:** to pay Clerk's salary shortfall for Sept 2022

9.3a To agree BACS payment of Clerks Salary due in October

It was **RESOLVED:** that the Clerks salary is paid via bacs each month from October

9.4 To consider invoices for payment.

Dinedor Village Hall hire Sept £26.00

It was **RESOLVED:** to pay Dinedor Village Hall hire Sept £26.00

10. Correspondence

10.1 To note correspondence from Herefordshire Council concerning Lengthsman

Scheme. This item had been noted at the last PC meeting in September

11. To note the date of the next scheduled Parish Council Meeting Tuesday 1st November 2022 at Dinedor Village Hall at 7.30pm

**12. Matters raised for consideration for placing on the next meeting's agenda.
(No discussion)**

Signed ----- Date-----
Chairman Lower Bullingham Parish Council