



**Minutes of The Parish Council Meeting of Lower Bullingham Parish Council
Held on Tuesday 6th September 2022 7.30pm at Dinedor Village Hall**

Present: Chairman Cllr Nigel Jones Cllr David Davies, Cllr Andrew Fisher, Cllr Barbara Frankham
Cllr Pete Greenow, Cllr Cat Hornsey, Cllr Darren Smith, & Cllr Malcolm Yapp
In Attendance: Kath Greenow Parish Clerk & Ward Cllr David Summers.

1. Apologies: None

2. To receive declarations of interest on agenda items and any dispensation requests.

Cllr Pete Greenow declared a ndpi on agenda item 11.3

3. To approve & sign the minutes of The Parish Council meeting Tuesday 5th July 2022

It was **RESOLVED** to: approve & sign the minutes of The Parish Council

Meeting Tuesday 5th July 2022. The Charman signed the minutes.

4. To approve & sign the minutes of The Extra Ordinary Parish Council meeting Tuesday 23rd August 2022.

It was **RESOLVED** to: approve & sign the minutes of The Extra Ordinary Parish Council meeting 23rd August 2022

5. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

No members of the public present.

5.1 Ward Cllrs report

The ward Cllr reported on parking issues near the junction leading to the Pastures

It was alleged that taxis were being parked along the entrance to the Pasture, which were causing a road safety issue.

The ward Cllr advised that he had contacted the local policing team, who had visited the area and had spoken to the persons concerned about the taxi parking issues.

Cllrs advised the ward Cllr that this had been an issue some years ago and the PC had contacted Herefordshire Council licensing team to advise of the issue and Herefordshire Council highways, however there had been very little response or action taken by Herefordshire Council concerning the matter.

The Clerk was asked by Cllrs to contact the Herefordshire Council licensing team to advise of the taxi parking issues and obtain information concerning taxi licensing etc.

5.2 Clerks report

The Clerk reported on emails she had had over the last few days, which had been sent onto Cllrs

6. Lengthsman

6.1 To consider lengthsman work required.

It was **RESOLVED**: that the Clerk contacts the lengthsman to request that a maintenance day is carried out in the parish during September

6.2 To approve drainage project works to be carried by the lengthsman.

It was **RESOLVED:** that the Clerk contacts the lengthsman to request that the drainage project works as previously minuted as LOBPC001, LOBPC2 & LOBPC004 are carried out.

7. Parish Footpaths

7.1 To consider Parish Footpaths maintenance work required in the parish.

No footpaths work identified

7.2 To note emergency footpaths work carried out under clerks delegated powers.

Cllrs noted the emergency footpaths work carried out due to livestock escaping onto the highway and the pedestrian gates being left unsecure at LOB4 Southern bypass southside and northside road access.

The pedestrian gates were removed, and 2 new metal kissing gates had been installed (2 kissing gates had been provided by the landowner) as per instruction via the Parish Clerk under delegated powers.

8. Highways.

8.1 To consider road issues for reporting to Balfour Beatty.

The Chairman reported that there was a large hole on the roadside by Farlands, He advised it had been reported to BB previously but to date nothing has been done to attend to it. Clerk to chase up.

8.2 To consider parishioners request for a waste bin at the end of Netherwood Road near the bus stop.

Cllrs considered your request concerning a waste bin and noted that there is a bin on the other side of the junction of Netherwood Road and Holme Lacy Road, and therefore don't feel another bin is required at this time., but they will monitor the area.

9. Consultations

9.1 To consider commenting on HW Fire: Attendance Performance Measure.

It was **RESOLVED:** not to make any comment.

9.2 To consider commenting on: Open Space Resident Survey and Open Space Assessment Audit

It was **RESOLVED:** not to make any comment

10. Policies

10.1 To adopt a reserves policy

Cllrs considered the reserves policy, and it was **RESOLVED** to adopt it

11. Finance

11.1 To note the finance report and bank reconciliation report

The finance report and bank reconciliation reports were noted, and payments made to date are within budget

11.2 To approve PAYE due month 4 & 5

It was **RESOLVED:** to approve and pay the PAYE months 4&5

11.3 To note scheduled d/d payment of Clerks salary as per contract for July & August 2022. Noted Payment of Clerk's salary shortfall for July & August 2022

It was **RESOLVED:** to pay the clerks shortfall in her salary for July & August

11.4 To consider invoices for payment.

It was **RESOLVED:** to approve the payments to:

Dinedor Village Hall hire July £26.00 & August £26.00

Terry Griffiths - Lengthsman invoices TGC1946 £352.00 +vat, TGC1949 (PROW)£425.00 + vat, TGC1987 (PROW) £590.00+vat

11.5 To note notification of receipt of notification of exempt status 2022 from PKF
Littlejohn Noted

12. Correspondence

11.1 To note correspondence from Herefordshire Council concerning Lengthsman
scheme – Noted

**13. To note the date of the next scheduled Parish Council Meeting Tuesday 4th October
2022 at Dinedor Village Hall at 7.30pm**

**14. Matters raised for consideration for placing on the next meeting's agenda.
(No discussion)**

Signed ----- Date-----
Chairman Lower Bullingham Parish Council