



**Minutes of The Parish Council Meeting of Lower Bullingham Parish Council
Held on Tuesday 1st November 2022 7.30pm at Dinedor Village Hall**

Present Chairman Cllr Nigel Jones, & Cllr Daniel Powell, Cllr David Davies, Cllr Andrew Fisher, Cllr Barbara Frankham Cllr Cat Hornsey, Cllr Darren Smith, & Cllr Malcolm Yapp
In Attendance: Kath Greenow Parish Clerk & Ward Cllr David Summers

1. Apologies: Cllr Pete Greenow

2. To receive declarations of interest on agenda items and any dispensation requests.
None

3. To approve & sign the minutes of The Parish Council meeting Tuesday 4th October 2022

It was **RESOLVED** to approve & sign the minutes of The Parish Council meeting Tuesday 4th October 2022 and the chairman signed the minutes

4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

4.1 Ward Cllrs report

The ward Cllr advised on the following matters: There has been little progress relating to the addition of Old Turnpike Road over Dinedor Hill footpath M325 being added to the definitive map by Herefordshire Council.

The ward Cllr had attended the Holme Lacy Road consultation stakeholder meeting on 26/10/2022, he advised that the Cabinet member for Highways and transportation wants traffic lights under the railway bridge at the start of Rotherwas Industrial estate.

The notes from the stakeholder meeting were that:

There was a major requirement for cycling infrastructure in the area leading towards the Hereford Enterprise Zone (HEZ)

There would be a separate carriageway for cyclists, separated from both motorists and pedestrians HLR, heading east to west, was a wide road and plans were to re-purpose existing space from the carriageway for the cycle lane

Where possible, cyclists will be re-directed off the main road and into quiet areas/routes

The proposed designs are aiming to narrow some of the wider junctions to encompass the cycle lane but it was also hoped that by narrowing down the entrances/exits to junctions, this would automatically slow down motorists

Along the road, there are also proposals for raised tables in a bid to encourage slowing traffic speeds

Under the railway bridge, a proposed signalled crossing would be installed to link

The end of this cycle route across the road to the existing cycle route into the HEZ

The Parish Council were **NOT** in favour of traffic lights under the railway bridge leading to Rotherwas Industrial Estate and this had been previously minuted at PC meetings a number of times over the past few years. It was noted by Cllrs that there had been no reference in the meeting notes to the pedestrian crossing by The Wye Inn which had been in the Quiet Routes consultation. The Clerk was asked to seek clarity on this.

4.2 Clerks report – on action items from last meeting

The Clerk advised that a response had been received from HFDC on a F.O.I, and Cllrs asked the clerk to contact HFDC planning enforcement in relation to a business being run from a property.

5. Lengthsman

5.1 To consider lengthsman work required.

It was **RESOLVED:** that the Clerk contacts the lengthsman to request that the grips along the Ridgehill road are cleaned out, and that no further routine maintenance was required at present. The Clerk advised that she had contacted the lengthsman in relation to the drainage grant project works to be carried out, and he had advised that he would be conducting a site visit of the areas concerned on Saturday

6. Parish Footpaths

6.1 To consider Parish Footpaths maintenance work required in the parish.

No further footpaths work identified. The Clerk was asked to contact Herefordshire Council to seek clarity as to why there had been little progress on addition of Old Turnpike Road over Dinedor Hill footpath M325 being added to the definitive map.

6.2 To note documentation from Herefordshire Council- Parish Footpaths Officers.

The information was noted

7.Highways.

7.1 To consider road issues for reporting to Balfour Beatty.

Cllr Fisher highlighted that tree roots under the highway had pushed the road up and the road was deteriorating as a result. That Clerk was asked to inform Balfour Beatty of the problem.

8.Neighbourhood Planning

8.1 To note information from Herefordshire Council regarding – The role of neighbourhood planning with the emerging local plan
the information was noted.

8.2 To note information from Herefordshire Council regarding – Rural settlement hierarchy revised Audit

The information was noted that Lower Bullingham Parish was not in the Rural settlement hierarchy due to the housing allocation for the Parish being in the Southern Urban Expansion area in the current local plan

9. Finance

9.1 To note the finance report and bank reconciliation report

The finance and bank reconciliation reports were noted the bank balance as at 26/10/2022 was noted as £58,766.03. The budget report was also noted and expenditure to date was in line within the budgeted spend for the current year

9.2 To consider outline draft budget for 2023-24

The outline budget for 2023/24 was looked at and Cllrs noted that the PC would need to budget for elections costs in next year's budget due to 2023/24 being an election year for Parish Councils.

It was **RESOLVED:** to consider the draft budget at Decembers meeting

9.3 To approve PAYE due month 7

It was **RESOLVED:** to pay £2.60 due for month 7 PAYE

9.4 To agree BACS payment of Clerks Salary due during November

It was **RESOLVED:** to pay the Clerk November salary via BACS on 21/11/2022

9.5. To consider invoices for payment.

It was **RESOLVED:** to pay :

Dinedor Village Hall hire October £26.00

A4 Office products invoice 00261923 £37.94 + vat

Clerks reimbursement for stamps and envelopes £13.66

10. Parish Council Communication

10.1 To consider social media avenues

It was **RESOLVED**: not use social media avenues (Facebook) for communicating Parish Council information etc

11. Correspondence

11.1 To note correspondence since the last parish council meeting

Correspondence received since the last meeting was noted

The Clerk advised that correspondence had been received from Dinedor Village hall with regard to them exploring the opportunities to establish a Repair Café at the hall in early 2023, and were asking for assistance in reaching out to potential volunteers. This may be through your parish newsletter, your website, your Facebook page, through posters put up in your village or community hall and around your parish, or just by word of mouth.

Cllrs were happy for the clerk to contact DVHC to advise that the PC would be happy to put info on the Parish Council's website to support the Repair café initiative.

12. To note the date of the next scheduled Parish Council Meeting Tuesday 6th December 2022 at Dinedor Village Hall at 7.30pm

**13. Matters raised for consideration for placing on the next meeting's agenda.
(No discussion)**

Signed
Lower Bullingham Parish Council Chairman

Dated.....