



**Minutes of The Parish Council Meeting of Lower Bullingham Parish Council
Held on Tuesday 7th February 2023 7.30pm at Dinedor Village Hall**

Present: Cllr David Davies, Cllr Andrew Fisher, Cllr Barbara Frankham,
Cllr Cat Hornsey, Cllr Darren Smith & Cllr Malcolm Yapp

In Attendance: Kath Greenow Parish Clerk .3 Members of the public

In the absence of the Chairman Cllr Darren Smith Chaired the meeting with the approval of Cllrs present.

1.Apologies: Cllr Nigel Jones, Cllr Pete Greenow & Cllr Daniel Powell

2. To receive declarations of interest on agenda items and any dispensation requests.

Cllr Darren Smith declared a DPI (Disclosable pecuniary Interest) on agenda item 10.1

3. To approve & sign the minutes of The Parish Council meeting Tuesday 10th January 2023

It was **RESOLVED:** to approve & sign the minutes of The Parish Council meeting Tuesday 10th January 2023

4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

A member of the public raised concern about the flooding along Lower Bullingham Lane and near the railway bridge along Hoarwithy road. It was also asked if the bus shelter at St Clares court could be moved to The Pastures where the pickup point is for the service bus. A question was asked about provision of a pedestrian crossing near the Wye Inn, and the Clerk advised that one was proposed in HFDC's Holme Lacy Traffic improvement scheme.

4.1 Ward Cllrs report

No ward Cllr in attendance

4.2 Clerks report – on action items from last meeting

The Clerk reported that she had again raised the outstanding issues of reported potholes not being attended to and the matter of reinstatement of the SLOW road markings along a section of the recently resurfaced C1261 Hoarwithy road. To date she hadn't received any information back from Balfour Beatty. It was noted that there is no locality steward in place for the parish at present.

5. Lengthsman

5.1 To consider routine maintenance work required by the lengthsman.

No further routine maintenance was required, but the Clerk was asked to chase up the lengthsman regarding cleaning out of the culverts at the railway bridge near The Pastures

6. Parish Footpaths

6.1 To consider Parish Footpaths maintenance work required in the parish.

No work identified.

7.Highways.

7.1 To consider road issues for reporting to Balfour Beatty.

Deterioration of the road near Bryawell Twyford needed reporting to Balfour Beatty.

8. Parish Bus shelter

8.1 To receive a report on the inspection of the Parish Bus shelter at bottom of Ridgehill and consider any work required.

Cllr Smith had inspected the bus shelter near the junction of Ridgehill & Hoarwithy road , and some maintenance work was required.

It was **RESOLVED** that the Clerk obtains 3 quotes for the work required. A member of the public attending the meeting advised that he would like to put in a quote for the work, which was noted.

9. Finance

9.1 To note the finance report and bank reconciliation report.

The finance report and bank reconciliation reports were noted by Cllrs

The bank balance to 31/01/2023 was noted as £ 50,329.70.

9.2 To note budget update report.

The budget report was noted showing expenditure to date, which was in line with the agreed budget

9.3 To approve PAYE due month 10. £11.40

It was **RESOLVED**: to pay the PAYE for month 10 £11.40.

9.4 To approve BACS payment of Clerks Salary due February 2023

It was **RESOLVED**: approve BACS payment of Clerks Salary due February 2023

9.5 To consider Halc membership for 2023/24 and payment of Subscription fee.

invoice £978.70 + vat

Deferred to the next meeting. The Clerk was asked to contact SLCC to obtain a costing for membership of SLCC

9.6. To consider invoices for payment.

It was **RESOLVED**: to pay the following invoice.

Dinedor Village Hall hire January 2023 £26.00

Terry Griffiths Contracts invoice TGC 2100 £400.00 + VAT

Clerk reimbursement for postage £6.50

Eyelid Productions -Annual Website fee £100.00

9.7 To consider appointment of internal auditor for 2022/23

It was **RESOLVED**: that the Clerk obtain quote from suitable internal auditors.

9.8 To consider a request from the Deputy Lieutenant for the county of Herefordshire concerning promotion of planting of trees under the Queen's Green Canopy programme.

It was **RESOLVED**: Not to support or contribute towards the proposed cost for the planting of trees along the relief road at Rotherwas.

At this point in the meeting the Chairman Cllr Darren Smith left the meeting having declared a DPI on the agenda item 10.1. Cllr David Davies took the Chair for the agenda item.

10.Planning

10.1 To consider commenting on Planning application:223413 Radnor House Ridgehill Hereford
Description: Proposed 2 storey extension including balcony. Existing ground floor kitchen will be removed and will form part of the footprint for the extension.

It was **RESOLVED**: to support the application.

Chairman Cllr Darren Smith recentred the room and resumed a Chairman of the meeting.

10.2 To receive an update concerning removal of hedgerow and new field access created along Axford lane. No update available

11. Talk Parish event – Herefordshire Council

11.1 To receive a report on the Talk Parish event regarding the cost-of-living crisis.

Cllr David Davies gave a verbal report on the event which consisted of conversation about what PC's could do in their area. eg food banks etc

12. Correspondence

12.1 To note correspondence since the last parish council meeting.

All correspondence since the last meeting had been sent to Cllrs and was noted.

13. To note the date of the next scheduled Parish Council Meeting Tuesday 7th March 2023 at Dinedor Village Hall at 7.30pm

14. Matters raised for consideration for placing on the next meeting's agenda.

(No discussion)

Bus shelter maintenance

Dore community transport service

Bloor homes update re S.U.E

Signed
Lower Bullingham Parish Council Chairman

Dated.....