



**Minutes of The Parish Council Meeting of Lower Bullingham Parish Council
Held on Tuesday 7th March 2023 7.30pm at Dinedor Village Hall**

Present: Cllr Nigel Jones (Chairman) Cllr Andrew Fisher, Cllr Barbara Frankham,
Cllr Cat Hornsey, Cllr Darren Smith & Cllr Malcolm Yapp

In Attendance: Kath Greenow Parish Clerk. Ward Cllr David Summers & C.S.O Lewis Thomas

1.Apologies: Cllr David Davies, Cllr Pete Greenow & Cllr Daniel Powell

2. To receive declarations of interest on agenda items and any dispensation requests.

Cllr Darren Smith declared a NPI (Non-Disclosable pecuniary Interest) on agenda item 8.1.

3. To approve & sign the minutes of The Parish Council meeting Tuesday 7th February 2023

It was **RESOLVED:** to approve & sign the minutes of The Parish Council Meeting.
Tuesday 7th February 2023

4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

No members of the public present

4.1 Clerks report – on action items from last meeting

The Clerk reported that she had chased up Balfour Beatty regarding the request for the reinstatement of the Slow Road makings along the Green Crize and Redbrook, the response from Tracy Morris at BB was that she had been assured this work is in programme and will be prioritised as soon as the weather improves and they can start white lining again.

4.2 Ward Cllrs report

The ward Cllr gave a verbal report.

Redbrook brook near The Forge 2 trees had been removed by BB near the river and that the brook on the south side of the brook off Holme lacy road had been cleaned out.

The ward Cllr advised that he had put in a request for lighting along the section of Lower Bullingham Lane near to where the bollards are coming off the back of The Pastures estate, He has also asked that a handrail is install alongside the paved, sloped area where the bollards are.

C.S.O Lewis Thomas of the local policing team gave a verbal report on anti-social behaviour activity along St Clare's Court which had been delt with.

Cllrs advised C.S.O Thomas on the parking issue that were ongoing along the end of Watery Lane, which he noted.

5. Lengthsman

5.1 To consider routine maintenance work required by the lengthsman.

It was **RESOLVED:** that the lengthsman start the grass cutting designated areas in the Parish Starting in April.

6. Parish Footpaths

6.1 To consider Parish Footpaths maintenance work required in the parish.

No matters to report

7.Highways.

7.1 To consider road issues for reporting to Balfour Beatty.

Cllr Hornsey asked if the tree opposite the play area at St Clare's court could be attended to and if the vegetation growing over the bushes along St Clare's court leading to Winsor Road could be addressed. It was **RESOLVED**: that the Clerk reports this to BB

8. Parish Bus shelter

8.1 To receive and consider quotes for maintenance work on the Parish Bus shelter at bottom of Ridgehill and consider any work required.

Only one quote had been received from a local company.

It was **RESOLVED**: to accept the quote of £694.85, and that that prior to any work taking place the company must send the Clerk a copy of the company's current insurance and provide a risk assessment prior to carrying out the work agreed, as set out in the quote.

9. Finance

9.1 To note the finance report and bank reconciliation report.

The finance report and bank reconciliation were noted by Cllrs, including the Bacs remittance from HFDC for the Drainage grant scheme of £4100.00 on 10/02/2023

The bank balance to 28/02/2023 was noted as £ 53008.54.

9.2 To note budget update report.

The budget report was noted showing expenditure to date, which was in line with the agreed Budget.

9.3 To approve PAYE due month 11.

It was **RESOLVED**: to pay PAYE due month 11 £11.20

9.4 To approve BACS payment of Clerks Salary due March 2023

It was **RESOLVED**: to approve BACS payment of Clerks Salary due March 2023

9.5 To consider Halc membership for 2023/24 and payment of Subscription fee.

invoice £978.70 + vat

It was **RESOLVED**: NOT to renew the Halc membership for 2023/24 costing £978.70 + vat

The Clerk reported that she had contacted SLCC as requested at the last meeting and has obtained a costing for membership of SLCC. The cost for full membership was £146.00. + a joining fee of £10.00

It was **RESOLVED**: to approve membership & the joining fee to SLCC at a cost of £156.00.

9.6. To consider invoices for payment.

It was **RESOLVED**: to pay the following invoices due.

Dinedor Village Hall hire February 2023 £26.00

HALC invoice for internal audit 2021/22 £200.00+vat

9.7 To receive and consider quotes for internal auditor for 2022/23

2 Quotes had been obtained by the Clerk.

It was **RESOLVED**: to appoint Iain Selkirk as the internal auditor for 2022/23

9.8 To consider a donation to Dore community transport. Deferred to the next meeting as more information was required.

10.Planning

10.2 To receive a complaint from a parishioner concerning removal of hedgerow and new field access created along Axford lane.

The Clerk advised that a parishioner had complained about the removal of the hedgerow and the new access that had been created.

It was **RESOLVED**: that the clerk seeks clarification on removal of hedgerows under Hedgerow Regulations 1997 from HFDC planning dept, Defra and HFDC natural environment team.

11. Correspondence

11.1 To note correspondence since the last parish council meeting.
All Correspondence since the last meeting had been sent to Cllrs.

12. Date of the next scheduled Parish Council Meeting Tuesday 4th April 2023 at Dinedor Village Hall at 7.30pm

**13. Date of The Annual Parish Meeting as Tuesday 16th May 7pm.
The Annual Parish Council Meeting will follow on from the Parish Meeting.**

**14. Matters raised for consideration for placing on the next meeting’s agenda.
(No discussion)**

Signed
Lower Bullingham Parish Council Chairman

Dated.....