



**Minutes of The Parish Council Meeting of Lower Bullingham Parish Council
Held on Tuesday 25th July 2023 at 7.30pm at Dinedor Village Hall**

Present: Cllr Darren Smith Vice Chairman, Cllr Neil Barrington, Cllr Barbara Frankham,
Cllr Andrew Fisher, Cllr Cat Hornsey, & Cllr Malcolm Yapp
In Attendance: Parish Clerk Kath Greenow, 1 member of the public & PCSO Lewis Thomas.

In the absence of the Chairman the Vice Chairman Cllr Darren Smith chaired the meeting

1. Apologies Cllr Nigel Jones (Chairman) & Ward Cllr Dave Davies

2. To receive declarations of interest on agenda items and any dispensation requests
None declared.

3. To approve & sign the minutes of the Parish Council meeting Tuesday 6th June 2023

It was **RESOLVED:** to approve and sign the minutes of the Parish Council meeting Tuesday 6th June 2023. The Vice Chairman signed the minutes

4. Co-option to fill current vacancies
None took place due to no candidates.

5. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

A member of the public present at the meeting raised the following concerns. Rubbish along the footpath at Canary Bridge, dust from Quickskip site during processing of waste, issues with dog walkers with dogs not on a lead and cyclists along Canary Bridge & pavement. Tree felled by Balfour Beatty near play area.

Cllrs asked the Clerk to write to Quickstep to ask that they reduce the dust coming off the site.

The Vice Chair advise the member of the public that B/B would have carried out a tree survey prior to cutting the tree down.

Cllrs asked the Clerk to raise the issue of dog walkers & cyclists with the local police.

6. Lengthsman

6.1 To consider lengthsman work required.

It was **RESOLVED:** that the Clerk contacts the lengthsman to query if he put the spoil that is at the bottom of the Oak trees at Green Crize & spoil adjacent to the junction of Ridgehill near the gateway and if he did ask him to put it along the verge on the right-hand side leading up Dinedor pitch before Millstone house.

It was **RESOLVED:** to ask the lengthsman to carry out an Amenities – village upkeep day, which includes Strimming of specified areas in the parish, collect litter and rubbish from areas worked.

6.2 To consider enrolment on to Lengthsman Scheme for 2023/24 and complete associated documentation as required.

It was **RESOLVED**: to enrol onto the Lengthsman scheme for 2023/24, and complete the expression of interest form.

The Clerk advised that she would circulate the contract & completed maintenance plan to Cllrs for approval at the next meeting.

7. Parish Footpaths

7.1 To receive footpaths report from parish footpaths officers.

No footpaths report from footpaths officers

7.2 To consider Parish Footpaths work required in the parish.

The Clerk was asked to report that a tree had fallen and blocked the footpath LOB5 on land near Well Cottage. The Clerk was asked to report this PROW.

7.3 To receive an update on footpaths matters reported to PROW.

The Clerk advised that she had emailed PROW to request a new stile along LOB7 near Bryn Awl as it was broken but had not had a response back. The Clerk was asked to contact the ward Cllr Dave Davies to ask for his help with getting PROW issues resolved.

8.Highways.

8.1 To consider road issues for reporting to Balfour Beatty.

A number of potholes needing repair along The C1261 wonder hill, and overgrown hedges/trees along both sides of the C1261 also need attending to by the landowner as they are hanging over onto the highway.

8.2 To consider requesting that Balfour Beatty relocate the redundant bus shelter from Windsor Road to the bus stop at The Pastures.

It was **RESOLVED**: that the Clerk contacts Herefordshire Council to request relocation of the redundant bus shelter from Windsor Road to the bus stop at The Pastures.

9. Policies

9.1 To review the Risk Management policy.

It was **RESOLVED**: to update the Risk Management policy.

9.2 To consider updating /review of the PC Risk Assessment policy.

It was **RESOLVED**: to update the PC Risk Assessment policy.

10. Finance

10.1 To note the finance report, bank reconciliation report and budget report.

The finance report and bank reconciliation report was noted by Cllrs, and the budget update report Bank balance as at 30/06/2023 £56583.06

10.2 To consider invoices for payment.

It was **RESOLVED**: to pay the following.

Clerks salary July 2023

HMRC PAYE months 2 & 3 2022/23 £6.66

Terry Griffiths Lengthsman invoice TGC 2290 £440.00

10.3 To consider updating of the PC Asset Register

It was **RESOLVED**: to update the Asset Register, no changes were required on assets

11. Planning

11.1 To consider planning applications due for comment. Re -Consultation 230525 Hill View Dinedor

Description: Proposed replacement of existing single storey extension & conservatory with

new two storey extension and replacement garage including improved driveway and highway access.

It was **RESOLVED**: to Support the application.

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11.2 To consider planning applications due for comment 231583 Techtest (HR Smith)

Netherwood road, Rotherwas Hereford

Description: Proposed storage building

It was **RESOLVED**: to support the application and make the following comment. The Parish Council have concerns over the potential increase in traffic along Holme Lacy Road.

11.3 To consider planning applications due for comment 231816 Arthur Oakley Transport Ltd

Ramsden Road Rotherwas Hereford

Description: Proposed extension to existing storage building.

It was **RESOLVED**: to Support the application.

11.4 To consider planning applications due for comment 232167 Green Crize Farm Green Crize Hereford.

Description; Proposed roof repairs.

It was **RESOLVED**: to Support the application,

11.5 To receive a report on planning issues reported to HFDC Planning enforcement.

Caravan at Ridgehill. The Clerk advised that planning enforcement had advised that the case is still under investigation, and he is in the process of contacting the owner but not getting a reply at the moment.

12. Correspondence

12.1 To consider parishioners complaint regarding fly tipping / dumping of industrial waste at Lower Bullingham Lane

It was **RESOLVED**: that the Clerk reports the matter to the Environment Agency.

It was **RESOLVED**: to delegate power to the Clerk that when urgent such matters as these arise she reports them and deals with them accordingly.

12.2 To consider parishioners complaint concerning speeding along Holme Lacy Road.

Cllrs noted the complaint concerning speeding along Holme Lacy Road and asked that the local policing team carry out speed enforcement when they can. It was **RESOLVED** that the Clerk contacts Balfour Beatty to request that the verge and overgrown hedges are cut back so that the speed signs can be seen.

13. Matters raised for consideration for placing on the next meeting's agenda.

(No discussion) None

14. Date of next Parish Council Meeting as Tuesday 5th September 2023 7.30pm at Dinedor Village Hall

Signed
Lower Bullingham Parish Council Chairman

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