

Lower Bullingham Parish Council



Minutes of The Parish Council Meeting of Lower Bullingham Parish Council Held on Tuesday 7th January 2025 at 7.30pm at Dinedor Village Hall

Present: Cllr Cat Hornsey, Cllr Gill Bastin, Cllr Andrew Fisher, Cllr Neil Barrington, Cllr Fiona Barrington & Cllr Adam Smith.

In Attendance: Parish Clerk Kath Greenow, Ward Cllr Dave Davies

In the absence of the Chairman Cllr Neil Barring Chaired the meeting

1.Apologies: Chairman Cllr Nigel Jones & Cllr Barbara Frankham

The Clerk advised that Cllr Darren Smith had tendered his resignation via email and she had declared the vacancy of Cllr to HFDC Electoral Services accordingly.

2. To receive declarations of interest on agenda items and any dispensation requests

None declared

3. To approve & sign the minutes of the Parish Council meeting held on Tuesday 3rd December 2024

It was **RESOLVED:** to approve & sign the minutes of the Parish Council meeting held on Tuesday 3rd December 2024

4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

4.1 Ward Cllrs report

Appendix 1 attached to the minutes

5. Lengthsman to consider any work required outside of the routine Maintenance Day in January

The Clerk advised that the Lengthsman would be carrying out a routine maintenance day during January as previously minuted. No further work identified

6.Highways.

6.1 To consider new road issues for reporting to Balfour Beatty

No new road issues for reporting to Balfour Beatty. The Clerks would chase up on outstanding highways problems previously reported to BB, but as yet had not been attended to.

7. Finance

7.1 To receive & approve the finance & bank reconciliation reports – 31-12-2024

The finance report & bank reconciliation reports were considered and approved for 31-12-2024 bank balance as at 31-12-2024 £56920.72

7.2 To receive the budget monitoring report up to 31-12-2024

The budget monitoring report was received and approved and expenditure to date was within the budget for 2024/25

7.3 To receive and consider the draft budget & precept for 2025/26

The draft budget was considered, and it was **RESOLVED:** to set the precept for 2025/26 as £17,000.00. The budget for 2025/26 was approved as £22417.00. the remainder of the budget for 2025/26 would be made up from HFDC grants

7.4 To approve the Clerks salary January 2025 (when due)

It was **RESOLVED:** to pay the clerks salary for January when due.

7.5 To approve PAYE payment due to HMRC

It was **RESOLVED:** to approve and pay the PAYE due of £99.68 (months 8 & 9)

8. Planning

8.1 To consider commenting on Planning application: 243065 Green Crize Farm Green Crize Hereford.

Listed Building Consent – Proposal to take down and re- building. Blocking internal door way.

It was **RESOLVED:** to SUPPORT the application

9. Correspondence

9.1 To note correspondence since last PC Meeting.

10. Matters raised for consideration for placing on the next meeting's agenda.

(No discussion)

All correspondence had previously been sent to Cllrs prior to the meeting

11. Next Parish council Meeting Tuesday 4th February 2025- 7.30pm at Dinedor Village Hall

12 To pass a resolution to exclude the public and press due to a confidential employment matter.

A resolution was passed to exclude the public and press due to a confidential employment matter.

12.1 Clerks Pension.

It was **RESOLVED:** to set up a pension provider scheme as required by the PC as an employer for the Clerk as an employee.