

Lower Bullingham Parish Council



Minutes of The Parish Council Meeting of Lower Bullingham Parish Council Held on Tuesday 4th February 2025 at 7.30pm at Dinedor Village Hall

Present: Cllr Neil Barrington, Cllr Barbara Frankham, Cllr Cat Hornsey, Cllr Gill Bastin, Cllr Andrew Fisher, Cllr Adam Smith.

In Attendance: Parish Clerk Kath Greenow, Ward Cllr Dave Davies & 5 Parishioners

In the absence of the Chairman Cllr Neil Barrington Chaired the meeting

1.Apologies: Chairman Cllr Nigel Jones & Cllr Fiona Barrington

2. To receive declarations of interest on agenda items and any dispensation requests

None declared

3. To approve & sign the minutes of the Parish Council meeting held on Tuesday 7th January 2025

It was **RESOLVED:** to approve & sign the minutes of the Parish Council meeting held on Tuesday 7th January 2025

4. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

The applicant for the planning application was present at the meeting, and advised that he had been open and had engaged with some parishioners living near the property about the proposed extensions and alterations to the property.

Parishioners at the meeting raised concerns regarding the planning application 250150 Highland Grove relating to water runoff from the property, height of the extension, and further exterior Lighting.

There was a concern raised about the removal of a section of hedgerow between The Gables & Trevelene Twyford Lane

At this point in the meeting the chairman brought forward agenda item 10 Planning.

10. Planning

10.1 To consider commenting on planning application: 250150 Highland Grove Norton Brook Road Ridgehill Hereford

Description: Proposed extensions and alterations to dwelling and replacement garage.

It was **RESOLVED**: to make the following Comment. Concerns over water runoff from the dwelling onto the highway, and any external lighting causing light pollution must be kept to a minimum, as this is a rural area where dark skies must be observed.

4.1 Ward Cllrs report

Appendix 1 attached to the minutes

5. Lengthsman to consider any work required outside of the routine Maintenance day in February & March.

No further work identified

6. Highways.

6.1 To consider new road issues for reporting to Balfour Beatty

No new Issues to report

6.2 To receive and consider an update regarding the proposal for siting & costs involved for a Gauge marker board along Lower Bullingham Lane.

The ward Cllr reported that he had spoken to the locality steward re the siting of a gauge marker board and this would be looked at as there would need to check the round prior to identifying a suitable place to site a board.

Cllr Smith would obtain a price on the cost of a gauge marker board .

7. Bus shelter at Junction of Ridgehill & Hoarwithy Road

7.1 To consider an annual inspection of the PC bus shelter.

It was **RESOLVED**: that Cllr Smith carries out a risk assessment on the bus shelter and provides a report and a costing if any work is required.

8. Footpaths

8.1 To consider a letter from The Open Spaces Society regarding defect at LOB9 & 10

It was **RESOLVED**: to send the letter outlining the defects along LOB9&10 to HFDC PROW.

9. Finance

9.1 To receive & approve the finance & bank reconciliation reports – 31-01-2025

The finance report & bank reconciliation reports were considered and approved for 31-01-2025 bank balance as at 31-01-2025 £55968.31

9.2 To receive the budget monitoring report up to 31-01-2025.

The budget monitoring report was received and approved and expenditure to date was within the budget for 2024/25

9.3 To approve the Clerks salary February 2025 (when due)

It was **RESOLVED**: to approve the Clerks salary February 2025 (when due)

9.4 To approve PAYE payment due to HMRC

It was **RESOLVED**: to pay the PAYE payment to HMRC of £18.16 Month 10

9.5 To approve invoices for payment:

It was **RESOLVED**: to pay:

Terry Griffiths Contracts – Roads Maint Day Invoice TCG 3059 £466.00 +vat

9.6 To approve appointment of Iain Selkirk as the Internal Auditor for year end 2024/25

It was **RESOLVED**: to approve appointment of Iain Selkirk as the Internal Auditor for year end 2024/25

11. Correspondence

11.1 To note correspondence since last PC Meeting.

All correspondence had been sent to Cllrs prior to the meeting , which was noted.

12. Matters raised for consideration for placing on the next meeting's agenda.

(No discussion)

13. Next Parish council Meeting Tuesday 4th March 2025- 7.30pm at Dinedor Village Hall

Signed..... Dated.....

Chairman Lower Bullingham Parish Council