

Lower Bullingham Parish Council



Minutes of The Parish Council Meeting of Lower Bullingham Parish Council Held on Tuesday 7th October 2025 at 7.30pm at Dinedor Village Hall

Present : Present: Chairman Cllr Nigel Jones, Cllr Neil Barrington, Cllr Barbara Frankham,
Cllr Andrew Fisher & Cllr John Jones.

In Attendance : Parish Clerk Kath Greenow & 3 parishioners

1.Apologies : Cllr Cat Hornsey & Ward Cllr David Davies

2. To receive declarations of interest on agenda items and any dispensation requests
None declared

3. To consider leave of absence for Cllr Coiln Jones due to health issues.
Deferred to next meeting

4. To approve & sign the minutes of The Parish Council meeting Tuesday 2nd September 2025

It was **RESOLVED:** to approve & sign the minutes of The Parish Council meeting Tuesday 2nd September 2025 . The Chairman signed the minutes

5. To note resignation of Cllr Adam Smith and that the notice of vacancy has been declared to HFDC.

The resignation of Cllr Adam Smith was noted and the vacancy had been declared to HFDC electoral services

6. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes)

A parishioner at the meeting raised concerns about speeding along Fir Tree Lane, which is a No through road . The current speed limit is 60mph and she asked if it could be reduced to 30 mph. She had liaised with the ward Cllr over the speeding problem also.

2 parishioners gave a short introduction concerning a planning application that they had submitted Land at Highland Gove Ridge hill .

The application was not on the PC agenda and therefore could not be discussed. The Chairman advised that the when application comes to the PC it would be placed on a PC agenda for consideration .

6.1 Ward Cllrs report

The Ward Cllrs report was noted.

Appendix 1 attached to the minutes

7. Lengthsman

7.1 To consider any work for the lengthsman.

No further work outside the routine maintenance days schedule work required

7.2 To approve drainage works for the lengthsman to carry out as per HFDC drainage grant 2025/26

It was **RESOLVED:** that the lengthsman carries out the drainage grant works once HFDC has approved the drainage grant application

8. Parish Footpaths

8.1 To consider Parish Footpaths maintenance work required in the parish.

No work identified

9.Highways.

9.1 To consider road issues for reporting to Balfour Beatty.

Straight Mile – Rotherwas - road surface requires work to be carried out due the raised tarmacked road surface being dangerous

Watery lane –(South end section) needs pot holes & road surface repairs

10.Parish Council Bus Shelter along Green Crize.

10.1 To receive & consider new information from HFDC concerning the bus shelter.

The Clerk informed Cllrs that HFDC had advised that they wouldn't be able to contribute to the refurbishment of the PC owned bus shelter at Ridgehill , but would be looking at replacing it with an aluminium one (similar to those along Holme Lacy road)

It was **RESOLVED:** to continue with the refurbishment of the bus shelter as approved in the minutes 2/09/2025 minute 11.1

11.Policies

11.1 To approve the updated reserves policy

It was **RESOLVED:** to approve the updated reserves policy

12. Finance

12.1 To consider and approve the finance & bank reconciliation reports – 30-09-2025

The finance report & bank reconciliation reports were considered

It was **RESOLVED:** to approve the finance report & bank reconciliation report 30-09-2025

12.2 To consider and approve budget update report 30-09-2025

The budget update report for 30-09-2025 was considered.

It was **RESOLVED:** to approve the budget update report 30-09-2025

12.3 To consider invoices for payment :

It was **RESOLVED:** to approve & pay the following invoice due for payment:

Terry Griffiths Contracts Amenities day invoice TGC 3494 £340.00+ vat £68.20 total £409.20

Terry Griffiths Contracts Standard Maintenance day invoice TGC 3502 £489.30 + vat £97.86 total £587.16

Terry Griffiths Contracts PROW work TGC3498 £175.00 +vat total £210.00

HALC Hosting & Domain name invoice H3074 £55.00 +vat £11.00 total £66.00

12.4 To approve payment of Clerks salary for October 2025(when due)

It was **RESOLVED:** to approve payment of Clerks salary for October 2025 due 31/10/2025

12.5 HMRC PAYE month 5 £63.96

It was **RESOLVED:** to approve payment to HMRC for PAYE due for month 5 £63.96

13. Planning

13.1 To consider commenting on Planning application 251982 Rotherwas Close Lower Bullingham Hereford HR2 6RG

Description: Proposed change of use from a dwelling to (C3) to care home for up to 2 children (C2)

It was **RESOLVED**: to SUPPORT the application

13.2 To receive information from HFDC planning enforcement concerning planning issues in the Parish.

HFDC planning enforcement had advised the Clerk that the landowner had been advised to apply for planning permission concerning a newly erected gated entrance into a field off Holme Lacy road .

It was the PC's view that there has never historically been an entrance into the field . It has always been a designated layby, and that it should be reinstated as a layby

It was **RESOLVED**: that the Clerk advises HFDC enforcement that the layby should be reinstated .

The PC also noted an extensive dumping of rubble on land near the water course along Watery Lane & Lower Bullingham Lane. The ward Cllr had previously advised that he had raised this with the relevant authority.

It was **RESOLVED**: that The Clerk was asked to raise this with the relevant authority also.

14. Correspondence

14.1 To note correspondence received since the last PC Meeting

All correspondence had been sent to Cllr prior to the meeting

15. Employment Matters

15.1 To consider the NALC approved National Pay Increase for Parish Clerks and backpay relating to the National Pay Increase from 1st April 2025

It was **RESOLVED**: to approved National Pay Increase for The Parish Clerk and backpay is paid relating to the National Pay Increase from 1st April 2025

16. Matters raised for consideration for placing on the next meeting's agenda.

(No discussion)

Speed limit – Fir Tree Lane

17. Next Parish council Meeting -Tuesday 4th November 2025 7.30pm at Dinedor Village Hall

Signed..... Dated

Chairman Lower Bullingham Parish Council