

Lower Bullingham Parish Council



Minutes of The Parish Council Meeting of Lower Bullingham Parish Council Held on Tuesday 2nd September 2025 at 7.30pm at Dinedor Village Hall

Present : Present: Chairman Cllr Nigel Jones, Cllr Neil Barrington, Cllr Barbara Frankham,
Cllr Andrew Fisher, Cllr Cat Hornsey ,Cllr John Jones & Cllr Adam Smith

In Attendance: Parish Clerk Kath Greenow

1.Apologies Colin Jones

2. To receive declarations of interest on agenda items and any dispensation requests None declared

3. To consider leave of absence for Cllr Coiln Jones due to health issues The agenda item was deferred

4. To approve & sign the minutes of The Parish Council meeting Tuesday 1st July 2025 It was **RESOLVED:** to approve & sign the minutes of The Parish Council meeting Tuesday 1st July 2025

5.To consider co-option of 2 Cllrs to fill the current 2 vacancies on the Parish Council **One member of the public came forward for co option** It was **RESOLVED:** to co-opt Sharron Atilla as a new Cllr

6. Public forum: Members of the public may raise subjects they wish to bring to the attention of the parish council. (Restricted to 10 minutes) None

6.1 Ward Cllrs report Appendix 1 attached to the minutes The ward Cllr advised that he had requested that the Bloor Homes Planning application comes before Herefordshire Council Planning Committee. He advised he would keep the Parish Council updated on the this

7. Lengthsman

7.1 To consider any work for the lengthsman. No further work was identified.

8. Parish Footpaths

- 8.1 To consider Parish Footpaths maintenance work required in the parish.
No further work was identified .

9.Highways.

- 9.1 To consider road issues for reporting to Balfour Beatty.
Cllrs raised concerns about the recent road resurfacing that had been carried out along the C1261. It was considered that the workmanship was poor and that a number of pot holes had not been attended too prior to the resurfacing taking place . It was also report by Cllrs that the gullies and kerb edging along a section of The wonder hill had been moved and not been put back after the resurfacing had been completed .
The area at Ridgehill is still in a bad state and requires attention by Balfour Beatty.
The Clerk was asked to report these issues to Balfour Beatty.
Traffic issues along Hoarwithy road near the Saxon Hall were reported and the ward Cllr advised he would take the matter up , but this was not in Lower Bullingham Parish.

10. Herefordshire Council – Drainage Grant 2025/26

- 10.1 To consider reapplying for Herefordshire Council Drainage Grant 2025/26
It was **RESOLVED:** to apply for Herefordshire Council Drainage Grant 2025/26
One job was outstanding from last year's grant allocation and this was to be applied for again in this year's grant – (Drainage work required along U72014 From Kingsbury to Parting Ways.)

11.Parish Council Bus Shelter along Green Crize.

At this point in the meeting the Clerk advised that Cllr Smith should consider declaring an Disclosable Pecuniary Interest as he had submitted a quote for the work on the bus shelter.
Cllr Smith asked if he could remain in the room and the Clerk advised as he had DPI he should leave the room , which he did.

- 11.1 To receive an update and next steps concerning refurbishment of bus shelter including possible financial assistance from HFDC
The Clerk advised that there had been on further update from HFDC with regard to financial assistance concerning the refurbishment of the roof .
Discussion took place concerning the refurbishment of the roof and also concerns about health and safety and potential risk.
2 quotes had been sort and it was **RESOLVED:** to accept the quote from S & P Roofing Contractors who also gave a 20 year ICB System guarantee.
It was **RESOLVED:** that the costs for the work would be taken out of PC reserves

Cllr Smith re - entered the room

12. Finance

- 12.1 To consider and approve the finance & bank reconciliation reports – 31/07/2025.-31-08-2025
The finance report & bank reconciliation reports were considered and approved for 31-07-2025- 31-08-2025 bank balance as at 31-08-2025 £51970.68
12.2 To consider and approve budget update report
The budget monitoring report was received and approved and expenditure to date was within the budget for 2024/25
12.3 To consider invoices for payment :

It was **RESOLVED**: to pay the following invoices due for payment

Terry Griffiths Contracts Amenities day invoice TGC 3412 £341.00+vat of £68.20

total = £409.20

Terry Griffiths Contracts Standard Maintenance day invoice TGC3452 £489.30 + vat of £97.86

total =£587.16

A4 Office Products - ink cartridges invoice 00287095 £ 65.97 + vat £13.20 total = £79.17

12.4 To consider Invoices for payment from Terry Griffiths Contracts relating to The HFDC

Local Drainage Grant Scheme 2024/25

Terry Griffiths Contracts invoice TGC 3343 (drainage asset survey) £367.50 +vat of £73.50

£ total =£441.00

12.5 To approve payment of Clerks salary September 2025(when due) & paye to HMRC for (when due)

It was **RESOLVED**: to approve payment of Clerks salary September 2025(when due) & paye to HMRC for (when due)

13. Planning

13.1 To consider commenting on Planning application: 252220-Burn Hayes Lodge Dinedor Hereford

Description: Proposed single storey extension to rear with internal/ external alterations

It was **RESOLVED**: to Support the application

13.2 To consider planning enforcement issues in the Parish.

The ward Cllr had previously reported the issue of a new entrance opened up adjacent to the

PC Noticeboard on Holme lacy road to planning enforcement & Cllrs asked for an update

On this. He advised that at present there was no further update. Concerns were also raised

with regard to dumping of waste material/rubble on a yarded area near the water course at

Watery Lane . the ward Cllr advised that he was aware of this also and the environmental

team had been advised

It was **RESOLVED**: that the Clerk contact planning enforcement for an update on the matter .

14. Correspondence

14.1 To note HALC information corner an associated documents. Noted

14.2 To note the date of the next Parish Summit as 7/10/2025 at Plough Lane – Noted

Hereford

15. Matters raised for consideration for placing on the next meeting's agenda.

None raised

16. Next Parish council Meeting -Tuesday 7th October 2025 7.30pm at Dinedor Village Hall

Signed..... Dated.....

Chairman Lower Bullingham Parish Council